

Fort Stockton
Middle School
2021-2022
Student Handbook



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Table of Contents

Purpose and Organization	5
Acknowledgement	6
Required Legal Notices	7
Directory Information	10
General Information	16
2021-2022 School Calendar	15
Student’s Legal Name	16
Admission, Release, Withdrawal	16
Attendance Zones	18
Certain Transfers—Victims of Bullying and Sexual Assault or Students Who Have Engaged in Bullying	18
Release During the School Day	117
Withdrawing from School	19
Attendance Requirements	18
Attendance and Credit	221
Conduct and Discipline	222
Dress and Grooming Code	222
Harassment or Bullying of Students	2Error! Bookmark not defined.
Searches of Students, Lockers, and Vehicles on School Property	Error! Bookmark not defined.
Questioning Students at School	28
Pledges, Minute of Silence, Prayer, and Meditation	28
Curriculum and Programs	29
General Curriculum Information	29
Structured Physical Activity	30
Special Programs	331

Counseling Programs and Services	333
Testing and Assessment Programs	333
Grading and Report Cards	334
Promotion, Retention, Award of Credit	334
Library Facilities, Hours, and Access	335
Educational Technology and Acceptable Use	335
Virtual Instruction	39
Of Special Interest to Students	Error! Bookmark not defined.
Extracurricular Activities	360
Student Publications/Distribution of Materials	38
Graduation Plans	38
Of Special Interest to Parents	39
Parent Rights	39
Visiting School	40
Complaint Process	Error! Bookmark not defined.
Student Health Concerns	42
Physical and Mental Health Resources	47
Student Illness or Injury at School	443
Administering Medicine at School	444
Lost, Damaged, or Stolen Personal Items	45
Telephone Use	45
Parent Organizations/Volunteer Opportunities	46
Transportation Program	46
Authorized Fees	46
Food Service/Free and Reduced-Price Food Program	52

APPENDIX

Tardy	54
Technology Acceptable Use Policy	55
Academic Requirement	67
Parent Involvement Policy	74
School-Parent Compact	77
Parent Involvement Policy (Spanish)	79
School-Parent Compact (Spanish)	79
Student Transportation Plan	84
Middle School Bell Schedule	85
Bullying/Harassment Policy	86
Random Drug Testing Consent Form	92
Special Education or 504 Services	94
Special Education or 504 Services (Spanish)	97
Terms of Chromebook License	100

(Please read the above sections in the appendix carefully, an acknowledgment form for the above sections is located in your students online registration.)

PURPOSE AND ORGANIZATION

The purpose of this Student Handbook is to give Fort Stockton Middle School students and their parents an understanding of the general rules and guidelines for attending and receiving an education in our schools.

The Handbook is organized in the following sections:

- Required Legal Notices and Information
- General Information about Admission, Attendance, and Conduct
- Curriculum and Program Information
- Of Special Interest to Students
- Of Special Interest to Parents

When the Handbook uses “we” or “our,” it means the school district and/or school administrators. When the Handbook uses “you” or “your,” it means the parent, legal guardian, or person who has accepted responsibility for a student, at least in regard to school matters. From time to time, the Handbook will use more general terms, such as “parents” and “school officials.” Regardless of the particular terminology, our intention is to speak directly to you as the adults who are responsible for working with us, the school officials, to make your children’s experience with the Fort Stockton ISD a positive educational experience.

The Student Handbook has been developed by school district administrators with the assistance of teachers, students, and parents. The content is reviewed by the Board of Trustees and is intended to be consistent with formally adopted school board policies. If there is an apparent contradiction between information in the Handbook and a formally adopted board policy, the school administration will interpret the Handbook in a way that is consistent with policy and may request guidance from the Board of Trustees.

The Student Handbook is not a contract between the school and parents or students. It can be amended at any time at the discretion of the school district. If the district makes changes to the Handbook during a school year, the administration of the district and the campus will communicate those changes in ways that are designed to inform parents and students of the new or revised information.

ACKNOWLEDGEMENT

Dear Student and Parent:

The Fort Stockton Independent School District provides this Student Handbook to parents and students to provide you with information about the general rules and guidelines for attending and receiving an education in our schools. You are required under Texas law to provide the District with the contact information request below within the first two weeks of the start of each school year. If this information changes at any time during the school year, you must update the information no later than two weeks after the date of the change.

We urge you to read this publication thoroughly and to discuss it among your family. If you have any questions about the information here, we encourage you to ask for an explanation from the student's teacher, the school counselor, or campus administrator.

This information and an acknowledgment of this form is located in your student online registration.

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We acknowledge that we have received the Fort Stockton Middle School Student Handbook for the 2021-22 school year, and that we are responsible for reading and understanding the information contained here.

Student's Name: _____
(Please print)

Student's Signature: _____ Date: _____

Parent's Name: _____
(Please print)

Parent's Signature: _____ Date: _____

Parent's Address: _____

Parent's Email: _____ Parent's Phone # _____

School: _____ Grade Level: _____

REQUIRED LEGAL NOTICES

Nondiscrimination: Fort Stockton ISD does not discriminate in its educational programs and services, including its career and technology education programs, on the basis of sex or gender (including pregnancy), race, religion, color, national origin, or disability. The District complies with Title IX of the Education Amendments of 1972 and with Section 504 of the Rehabilitation Act of 1973, as amended. Any questions or concerns about the district's compliance with these federal programs should be brought to the attention of the person shown below as Title IX or Section 504 Coordinator.

The Title IX Coordinator for the school district is Gil Rey Madrid, whose office is located at 101 W. Division Street and who can be reached by telephone by calling 432-336-4000 x 12.

The Section 504 Coordinator for the school district is Zana Hanson, whose office is located at 1100 W. 2nd Street and who can be reached by telephone by calling 432-336-4040.

Homeless Liaison and Title I Participants

Gil Rey Madrid, is our liaison for services to students who are determined to be homeless, as defined by federal law. If you believe your child may be eligible for services or assistance, contact Gil Rey Madrid at 432-336-4000 x 12.

Gil Rey Madrid is our Parent Involvement Coordinator who works with families and children participating in Title I programs. If you have questions about the program or need assistance related to the program, contact Gil Rey Madrid at 432-336-4000 x 12.

Career and Technical Education Methods of Administration (MOA): Fort Stockton ISD offers career and technical education programs in Technology, Robotics and PLTW. Admission to these programs is based on local policy qualification.

It is the policy of Fort Stockton ISD not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

It is the policy of Fort Stockton ISD not to discriminate on the basis of race, color, national origin, sex, handicap, or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

Fort Stockton ISD will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs. For information about your rights or grievance procedures, contact the Title IX Coordinator, Gil Rey Madrid at 101 W Division, 432-336-4000, and/or the Section 504 Coordinator, Zana Hanson, 432-336-4040.

Family Educational Rights and Privacy Act:

The school district creates and keeps general education records for all students enrolled in district schools. Those records are confidential and generally are available only to parents and school personnel or other people who are acting on behalf of the school district. When we say “parents” have a right of access to and copies of all education records pertaining to their children, we mean all biological or legal parents—whether married, divorced, or separated—and any other person with whom the child resides and who is acting as a parent in the absence of the child’s parent or legal guardian.

Parents control the access to their children’s education records until the child becomes an adult at age 18. When the child reaches age 18, he or she controls the access to his or her records and is the one who can consent to the release of the records to other persons. However, parents continue to have a right to see and obtain a copy of their children’s education records so long as the child is a dependent for federal income tax purposes, even if the child does not want them to.

If a parent wants to review or obtain a copy of his or her child’s education records, he or she should contact the principal of the child’s school if the child is currently enrolled. If the child has withdrawn or graduated, parents should contact the Registrar for access to records. Records can be reviewed in administrative offices during regular office hours, from 8:00 a.m. to 5:00 p.m., and someone will be available to answer questions about the records.

Originals cannot be removed from an administrator’s office. Copies will be provided to parents within a reasonable time after parents have made a written request for copies. Parents will be charged the district’s usual copying fees for copies; however, if the student is eligible for free or reduced price lunches and the parents cannot come to school to review the records, the school will provide one copy of the requested records at no charge.

If you believe some information in your child’s records is inaccurate, misleading or violates your child’s rights, you can ask for a correction. If the principal does not make the correction, you can ask for a hearing with the superintendent to explain why you believe the record is wrong or misleading. If the superintendent does not direct an amendment to be made, you have 30 days to place a comment in the student’s record about the information. **Under no circumstances can students or parents use this process to challenge a grade recorded for a student.**

Because parents generally control access to their children’s education records, the district ordinarily will not permit access to or copies of education records without at least one parent’s written authorization to release the records. **However, under some circumstances, the district can and will provide access to or copies of education records without parent authorization. The most common circumstances are these:**

- The district will forward education records on request to a public or private school or institution of higher education in which the student seeks or intends to enroll.
- The district may disclose education records to a contractor, consultant, volunteer, or other person who is performing services for the district, who is under the district’s

control related to the use of the records, and who has complied with district limitations on the re-disclosure of personally identifiable information from education records.

- The district will comply with a lawful subpoena for student education records, but will make reasonable efforts to notify the parents before complying, unless the subpoena indicates that parents should not be notified.
- The district will release directory information about students to any person who submits a written request for the information, as provided in the DIRECTORY INFORMATION notice included in this Student Handbook.
- The district will release educational records to a juvenile justice agency in accordance with an agreement between the district and the agency. The information will be released before the student is adjudicated and will be provided so that the juvenile agency can appropriately serve the student.
- The district will release educational records to “school officials,” meaning any employees, trustees, or agents of the district, including persons employed in shared services arrangements or cooperatives of which the district is a member, school volunteers, parents or students serving on official committees, and the district’s legal counsel, who have a “legitimate educational interest” in the records, meaning they are persons who work directly with your child at school or any school activity, including officials involved in disciplinary or academic decisions affecting your child directly, persons who are compiling statistical data for the district, who are reviewing such records to fulfill their employment responsibilities, or who are investigating or evaluating district programs.

If you want to review the school’s entire policy regarding student records, please contact the campus principal, who will be glad to provide a copy for you and to answer any questions you may have about the policy or this notice. You may also view or download the policy (coded FL (LEGAL) and (LOCAL)) from the District’s online policy manual. If you believe the district is not following the law regarding student records, you have the right to file a complaint with the United States Department of Education, Family Policy Compliance Office.

DIRECTORY INFORMATION

This information and an acknowledgment of this form is located in your student online registration

Certain information about district students is considered directory information and will be released to anyone who follows the procedures for requesting information unless the parent or guardian objects to the release of the directory information about the student.

If you do not want Fort Stockton ISD to disclose directory information from your child’s education records without your prior written consent, you must notify the district in writing by September 8, 2021.

Fort Stockton ISD has designated the following information about your child as directory information: name, address, telephone listing, school e-mail address, photograph, degrees, honors, awards received, date of birth, place of birth, major field of study, dates of attendance, grade level, most recent school attended, security recordings unless used to impose discipline, participation in officially recognized activities and sports, height and weight of members of athletic teams.

→ If you DO NOT want us to release ANY information about your child without your written consent, check this box and return the form by **September 8, 2021**.

We have designated the following categories of information as pertinent to limited school-sponsored purposes. “School-sponsored purposes” means for publication in a student directory, a school yearbook, or official school publications including the school’s website and programs for school-sponsored events.

→ Name	→ Address
→ Telephone listing	→ School electronic mail address
→ Photograph	→ Degrees, honors, awards received
→ Grade level	→ Most recent school attended
→ Participation in officially recognized activities and sports	→ Height & weight of members of athletic teams

→ If you CONSENT to the use of all of the above-listed items for limited school- sponsored purposes ONLY, check this box and return this form to us by **September 8, 2021**.

→ If you CONSENT to the use of some but not all of the above listed items for limited school-sponsored purposes ONLY, check this box AND the categories for which you are providing consent and return this form to us by **September 8, 2021**.

Fort Stockton ISD receives federal funds under the Elementary and Secondary Education Act of 1965 (20 U.S.C. § 6301 et seq.), and we are therefore required to disclose your secondary (grades 7-12) child’s name, address, and phone number to a military recruiter or institution of higher education, on their request, unless you have told us that you do not want that information released without your prior written consent. Please note that you may not selectively withhold this information from military recruiters but provide it to institutions of higher education.

→ If you DO NOT want us to release your secondary school (grades 7-12) child’s name, address, and telephone number to a military recruiter or institution of higher education, check this box.

Student’s Name (printed)

Parent/Guardian Name (printed)

Parent/Guardian’s Signature

Date

Protection of Pupil Rights Amendment: We do not require students to participate in any surveys that are funded with any U.S. Department of Education funds that concern the following topics unless you (or your child if he or she is an adult) give us your prior consent. You will also have the opportunity to inspect the survey in advance. If we administer surveys that concern any of these topics that are funded from other sources, we will give you advance

notice of the survey, allow you an opportunity to inspect the survey, and give you an opportunity to opt-out of the survey. The topics that are covered by this notice are:

1. political affiliations or beliefs of the student or his or her parent;
2. mental or psychological problems of the student or his or her family;
3. sex behavior or attitudes;
4. illegal, anti-social, self-incriminating, or demeaning behavior;
5. critical appraisals of others with whom the responding students have close family relationships;
6. legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. religious practices, affiliations, or beliefs of the student or his or her parent; or
8. income, other than as required by law to determine program eligibility.

Invasive Examinations or Screenings: We do not perform any invasive physical examinations or screenings as a condition of attendance. We do perform vision, hearing, acanthosis nigricans, and scoliosis screenings, as required by state law. Please contact the principal if you have questions regarding those screenings.

Teacher Qualifications: You may request the following information, which we will provide to you in a timely manner:

1. Whether your child's teacher(s) have met state qualification and licensing criteria for their grade levels and subject areas.
2. Whether your child's teacher(s) are serving under emergency or other provisional status that is less than full state certification.
3. The bachelor's degree major of your child's teacher(s) and any graduate degrees held, and the field of certification or degree.
4. Whether your child receives services from paraprofessionals and, if so, their qualifications.

Providing Assistance to Students Who Have Learning Difficulties or Who Need Special Education Services: If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district's overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other academic or behavior support services that are available to all students, including a process based on Response to Intervention (RtI). The implementation of RtI has the potential to have a positive impact on the ability of districts to meet the needs of all struggling students.

At any time, a parent is entitled to request an evaluation for special education services. The district must respond within 15 school days by either (a) providing the parent an opportunity to give written consent to the evaluation or (b) providing the parent with notice of its refusal to conduct an evaluation. The district must complete the evaluation and the report within 45 school days of the date of the district receives the written consent, except that if a student has been absent from school during that period on three or more school days, that period must be extended by a number of school days equal to the number of school days during that period on which the student has been absent. The district must give a copy of the report to the parent.

If the district determines that the evaluation is not needed, the district will provide the parent with prior written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. The District is required to give parents the *Notice of Procedural Safeguards—Rights of Parents or Students with Disabilities*. Additional information regarding the IDEA is available from the school district in a companion document *A Guide to the Admission, Review, and Dismissal Process*.

The following websites provide information to those who are seeking information and resources specific to students with disabilities and their families:

- Texas Project First
- The Legal Framework for the Child-Centered Special Education Process
- Partners Resource Network
- The Texas Special Education Information Center (SPEDTex)

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special education is:

Contact Person: Zana Hanson

Phone Number: 432-336-4040

Bacterial Meningitis Information: What is meningitis?

Meningitis is an inflammation of the covering of the brain and spinal cord---also called the meninges. It can be caused by viruses, parasites, fungi, and bacteria. Viral (aseptic) meningitis is common; most people recover fully. Medical management of viral meningitis consists of supportive treatment and there is usually no indication for the use of antibiotics. Parasitic and fungal meningitis are very rare. Bacterial meningitis is very serious and may involve complicated medical, surgical, pharmaceutical, and life support management.

There are two common types of bacteria that cause meningitis: - *Strep pneumoniae* causes pneumococcal meningitis; there are over 80 subtypes that cause illness - *Neisseria meningitidis*—Meningococcal meningitis; there are 5 subtypes that cause serious illness—A, B, C, Y, W-135

What are the symptoms?

Someone with meningitis will become very ill. The illness may develop over one or two days, but it can also rapidly progress in a matter of hours. Not everyone with meningitis will have the same symptoms, but any of the following are possible. Children (over 1 year old) and adults with meningitis may have:

- Severe headache
- High temperature
- Vomiting
- Sensitivity to bright lights
- Neck stiffness, joint pains
- Drowsiness or confusion

**In both children and adults, there may be a rash of tiny, red-purple spots or bruises caused by bleeding under the skin. These can occur anywhere on the body. They are a sign of blood poisoning (septicemia), which sometimes happens with meningitis, particularly the meningococcal strain.*

What is the risk of getting bacterial meningitis?

The risk of getting bacterial meningitis in all age groups is about 2.4 cases per 100,000 population per year. However, the highest risk group for the most serious form of the disease, meningococcal meningitis, is highest among children 2 to 18 years old.

How serious is bacterial meningitis?

If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases, it can be fatal or a person may be left with a permanent disability, such as deafness, blindness, amputations or brain damage (resulting in mental retardation or paralysis) even with prompt treatment.

How is bacterial meningitis spread?

Fortunately, none of the bacteria that cause meningitis are as contagious as diseases like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. The germs live naturally in the back of our noses and throats, but they do not live for long outside the body. They are spread when people exchange saliva (such as by kissing; sharing drinking containers, utensils, or cigarettes). The germ **does not** cause meningitis in most people. Instead, most people become **carriers** of the germ for days, weeks or even months. Being a carrier helps to stimulate the body's natural defense system. The bacteria rarely overcomes the body's immune system and causes meningitis or another serious illness.

How can bacterial meningitis be prevented?

Do not share food, drinks, utensils, toothbrushes, or cigarettes. Limit the number of persons you kiss. Vaccines against pneumococcal disease are recommended both for young children

and adults over 64. A vaccine against four meningococcal serogroups (A, C, Y, W-135) is available. These four groups cause the majority of meningococcal cases in the United States. This vaccine is recommended by some groups for college students, particularly freshmen living in dorms or residence halls. The vaccine is safe and effective (85-90%). It can cause mild side effects, such as redness and pain at the injection site lasting up to two days. Immunity develops within 7 to 10 days after the vaccine is given and lasts for up to 5 years.

What should you do if you think you or a friend might have bacterial meningitis?

Seek prompt medical attention.

How is bacterial meningitis diagnosed?

The diagnosis is usually based on a combination of clinical symptoms and laboratory results from spinal fluid and blood. Spinal fluid is obtained by a lumbar puncture (spinal tap).

For more information

Your school nurse, family doctor, and the staff at your local or regional health department office are excellent sources for information on all communicable diseases. You may also call your local health department or Regional Texas Department of Health office to ask about the meningococcal vaccine.

Additional information may also be found at the web sites for the Centers for Disease Control and Prevention: www.cdc.gov and the Texas Department of Health: www.tdh.state.tx.us.

Pest Control: Periodically, district buildings and grounds are treated by licensed or trained individuals to control unwanted pests, such as insects and rodents. We will post notices of those treatment dates as required by law and will schedule treatment times when students or employees are least likely to be in the building or on the grounds.

Asbestos Management Plan: The district's Asbestos Management Plan, designed to be in compliance with state and federal regulations addressing asbestos that may have been used in District facilities, is available in the Superintendent's office during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday. If you have any questions, please contact Beverly Olsen, at 432-336-4000.

COVID 19 or Other Widespread Illness or Epidemic: The district will adhere to all orders of local, state, and federal authorities and government officials with respect to school closure and social distancing as a result of a widespread illness or epidemic such as COVID-19. In addition, the district will follow the guidance of the Texas Department of State Health Services (TDSHS), the Centers for Disease Control and Prevention (CDC), and any other appropriate federal, state, or local health authorities when determining the standards for admittance to school after exposure to, symptoms of, and/or infection with COVID-19 or other widespread illness or epidemic; for sending home students who have been exposed to or are displaying symptoms of COVID-19 or other widespread illness or epidemic; for excluding students from school attendance

with COVID-19 or other widespread illness or epidemic exposure, symptoms, or diagnoses; for holding campus-based instruction and district-sponsored activities and events; and for any other recommendations pertaining to and/or affecting school district operations and student health and safety.

GENERAL INFORMATION

2021-2022 School Calendar

A copy of the calendar is available at www.fsisd.net. The school calendar is also available in all campus offices.

Student's Legal Name

While we recognize that there are circumstances when a parent may wish his or her child to be enrolled under a name other than the child's legal name, we are required to maintain all school records for your child under the child's legal surname as shown on the birth certificate or other recognized document to prove the child's identity or as shown in a court order changing the child's name.

Admission, Release, Withdrawal

(Admission Application Questions and Residency Power of Attorney forms available)

These are the basic requirements for admission to district schools:

1. The student lives in the district with a parent or legal guardian or one of the student's parents lives in the district, even if the student does not live with that parent.
 - To be eligible for admission based on just the parent's residence in the district, the court that issued a final order in a divorce proceeding must have designated that parent as a managing or possessory conservator for the child.
 - The parent enrolling a student based on only the parent's residence in the district must provide a copy of a current order, signed by the judge and showing a file stamp from the court, designating the parent as a managing or possessory conservator.
2. The student is under age 18 and, subject to District policy at FD (LOCAL) and FDA (LOCAL), lives in the district with an adult resident of the district who has accepted a Power of Attorney from the child's parent or legal guardian or adult caregiver who has accepted responsibility for the child by an Authorization Agreement in compliance with Texas Family Code § 34.002. The school district has Power of Attorney forms to be completed by both the parent and the person the student lives with.

3. The student is under age 18 and does not reside in the district, but a grandparent who provides a substantial amount of after-school care for the person resides in the district. “Substantial amount of after-school care” means the grandparent provides after-school care for the student at least four days each school week.
4. The student resides with a parent or guardian who is an active member of the U.S. armed forces stationed in a military installation in or adjacent to the district’s attendance zone.
5. The student resides with a parent on a residential homestead that is located on a parcel of property with any part of the parcel being located in the school district.
6. Students under the age of 18 must be enrolled by a parent, legal guardian, or adult resident who has a valid Power of Attorney for the student. Students who are 18 or older, who are legally married, or who have ever been legally married, and who have not graduated from high school can enroll themselves.
7. The adult enrolling the student must present current immunization records or show proof that the required immunizations have been begun.
8. No later than 30 days after a student has been enrolled, the adult enrolling the student must provide a copy of a birth certificate or other acceptable identification for the child and copies of the education records from the school the child last attended.

We do not admit underage students to school. Your child must be 5 years old on or before September 1 of the current school year to be admitted to kindergarten. To be admitted to first grade, your child must be 6 years old on or before September 1 of the current year or must have completed kindergarten, or been enrolled in first grade, in the public schools of another state.

We do not ordinarily admit overage students to school. However, a student who is 21 or younger and who has completed a GED program, but has not graduated from any high school, will be admitted.

As part of our dropout recovery programs, we may admit someone between the ages of 21 and 26 for the purpose of completing the requirements for a high school diploma. A student admitted for this purpose and who has not attended school in the preceding three years will not be placed in a classroom setting, cafeteria, or other school-sanctioned activity with a student who is 18 or younger; however, those students remain free to attend all school-sponsored events that are open to the public.

The application for admission and enrollment forms are official government records, and it is a crime to provide false information of any kind or false records for identification. School officials can ask parents or another adult enrolling a student to provide some evidence that they are bona fide residents of the school district. As required by law, we will record the name, address, and date of birth of the person enrolling a student.

At the time of enrollment, we will request that you disclose whether your child has a food allergy or a severe food allergy (including the food to which the child is allergic and the nature of the allergic reaction) that, in your judgment, should be disclosed so that district officials may take necessary precautions regarding the child's safety. This information is confidential and will be disclosed only to those employees who need the information to appropriately care for your child.

If school officials have reason to question the legitimacy of a child's residency information, they can investigate to determine the student's actual place of residence. If the district finds that a student is not really a district resident, the student will be withdrawn, and school officials will take the necessary legal steps to recover the maximum tuition fee the school district can charge or the amount the board of trustee's budgets as an expense per student.

Attendance Zones

The Board of Trustees has established geographic boundaries for each school, and students generally must attend the schools in the zone for their street address. You can make a written request for your child to attend a particular school and will have a chance to explain to the superintendent why you think your request should be granted. Contact the superintendent for further information if you are not satisfied with the superintendent's decision.

Certain Transfers—Victims of Bullying and Sexual Assault or Students Who Have Engaged in Bullying

If you believe that your child is the victim of bullying (see the definition in the Student Code of Conduct), you may request a transfer to another classroom at the same campus or to another campus within the school district. If we verify that your child is the victim of bullying, the transfer will be made. If the transfer is to another campus, we will not provide transportation to that campus. Our decision on this kind of transfer is final and cannot be appealed to the board or any other authority.

If your child is determined to have engaged in bullying of any other student, he or she may be transferred to another classroom at the same campus or to another campus. We will consult with you about the transfer before it is accomplished.

If another student in the district is convicted of committing continuous sexual abuse of a young child or children or convicted and placed on deferred adjudication for a sexual assault or aggravated sexual assault against your child (see definitions in the Student Code of Conduct), you may request that your child be transferred to a neighboring school district, and the request will be granted. We will not provide transportation to the new campus. If you do not want to transfer your child, we will take appropriate steps regarding the other student to ensure that both students are not assigned to the same campus. Our decision on this kind of transfer is final and cannot be appealed to the board or any other authority.

Release During the School Day

Students will be allowed to leave school during the school day only with the permission of the principal or someone in the principal's office who has been given the authority to release

students. Parents cannot go directly to their children's classroom and take the child away from school during the day. Teachers do not have the authority to let children leave their classroom with anyone. If you need to take your child from school before the end of the school day, such as for a medical appointment or a family emergency, you should go to the principal's office and sign the child out. The teacher will send the child to the principal's office, and she or he will be released to you at that time.

At the time children are enrolled, the parent or other adult completing the enrollment forms should list those people who are authorized to pick up children during the school day. **Unless the principal has a current court, order signed by a judge, showing an official file stamp with the court and indicating that a parent's right of access to and possession of his or her children has been limited in some way, the principal will release children to either parent.**

Students will not ordinarily be released during the school day to participate in private lessons or other instruction. If you believe you have a special situation that would warrant an exception to this rule, please contact the campus principal to schedule a conference about your situation.

Withdrawing from School

Children who are under age 18 will not be permitted to withdraw from school unless a parent, legal guardian, or other adult with responsibility for the child comes to the school to complete the necessary forms. Students must return all textbooks and instructional technology issued to them and clear any library fines and other outstanding fees in order for the school to release an official copy of the student's records to the parents or to another school district.

Students who are age 18 or older, who are legally married, or who have ever been legally married are adults and can withdraw themselves from school.

Attendance Requirements

State compulsory attendance laws generally require all children between the ages of six and 19 to attend school each day that school is in session. A student who is younger than six and has ever been enrolled in the first grade is required to attend school. Once a parent enrolls a child in kindergarten or pre-kindergarten, the child is required to attend school that school year.

A student who voluntarily remains enrolled after the age of 19 is required to attend school. A student who is at least 19 years old and under the age of 21 will be required to attend school until the end of the school year.

If a 19-year-old student has more than five unexcused absences in a semester, we may revoke his or her enrollment for the rest of the school year, but will not take such action on a day when the student is physically present at school. We will issue a warning notice to the student after the third unexcused absence that enrollment may be revoked for the remainder of the school year if the student has more than five unexcused absences in a semester.

If we revoke enrollment, the student will be treated as an unauthorized person and may be arrested for trespassing if he or she comes on school property.

Regular attendance is critical to your child's success in school. It is also critical to the school district's success because it is a factor in the district and campus rating under the state accountability system and is a significant factor in the amount of state financial aid the district is entitled to receive. In the event of a temporary school closure due to a widespread illness or epidemic, such as COVID-19, all attendance policies will apply to virtual learning on remote platforms and all other forms of distance learning as they would during classroom instruction.

School officials aggressively enforce the state compulsory attendance laws. If your child, age 12 or older, is absent three or more days or partial days during a four-week period, but has not had absences that would require a referral to truancy court, we will implement truancy prevention measures in hope of minimizing the need to refer your child to truancy court. If your child age 12 or older is absent from school on 10 or more days or partial days within a six-month period in the same school year, you will be referred for prosecution for contributing to truancy and your child will be referred to truancy court, unless the truancy is a result of your child's pregnancy, assignment to a state foster program, homelessness, or being the principal income earner for your family.

You will be notified when your child has three unexcused absences within a four-week period or less to advise you that you must monitor your child's attendance, to inform you that you may be prosecuted, and to request a conference to discuss the absences. Every day that a child is out of school in violation of compulsory attendance laws is a separate offense. You may be assessed a fine for each offense and may also be ordered to participate in a class designed to help you make sure your child attends school as required.

Of course, there are times that children are sick or have other legitimate reasons for being absent from school. Regardless of the age of your child, if she or he is sick and will not be at school that day, you should call the school office to let them know of the absence. Whenever a child is absent from school for any reason, she or he should bring a note signed by you explaining the reason for the child's absence when she or he returns to school. The principal or someone acting for the principal will make the final decision whether an absence is classified as excused or unexcused.

If the child does not bring a signed note, the absence will be classified as unexcused. Students ordinarily will not be permitted to make up missed work for credit if the absence is unexcused.

Although students who are married are legally adults, this fact does not mean that they are not legally required to attend school until they are age 19. We will work aggressively with local authorities to make sure that all students who are within compulsory attendance requirements come to school.

Doctor and Dental Appointments: Absences for appointments with doctors, dentists, orthodontists, physical therapists, and other health care professionals will be classified as excused absences if the student returns to school on the same day as the appointment and presents a note from the health care provider stating the time of the appointment and the time the student left the doctor's office. If the appointment is at the end of the school day and the student has been at school all day up to that time, the absence will be excused if the student brings a note from the health care provider the

following day. These excused absences include those for a student diagnosed with autism spectrum disorder to attend appointments with health care practitioners to receive a generally recognized service for persons with that diagnosis, such as applied behavioral analysis, speech therapy, and occupational therapy. This provision also applies to excuse the absences of students who are parents and are absent to take the student's child for a medical appointment.

Serious or Life-Threatening Illness: Absences resulting from a serious or life-threatening illness or related treatment causing a student's attendance infeasible shall be excused upon presentation of a written certification from a physical licensed to practice medicine in this state specifying the student's illness and the anticipated period of absence. Students who become truant as a result of a serious or life-threatening illness shall not be referred to truancy court but will instead be offered additional counseling.

Religious Holidays: Absences for religious holy days, including up to two days of travel time if necessary, will be classified as excused absences.

Court Appearances: Absences for required court appearances will be classified as excused absences upon presentation to the campus attendance official of a copy of the document requiring the student's appearance in court.

Foster Care Activities: Absences for court-required activities attendant to the student's being in foster care will be classified as excused absences upon presentation to the campus attendance official of a copy of the document requiring the student's attendance at the activities, provided it is not practicable to schedule the activity outside of school hours. Absences are also excused if they are required under a foster care service plan.

Sounding "Taps" at a Veteran's Funeral: Absences by students in grades 6-12 for the purpose of sounding "Taps" at a veteran's funeral with military honors may be excused upon verification that the student provided the service noted.

Citizenship/Naturalization Activities: Absences for appearing at a government office to complete citizenship application paperwork and for taking part in a United States naturalization oath ceremony will be excused upon verification of the student's participation.

Enlistment in Armed Services or National Guard: No more than four absences in the period a student is enrolled in high school will be excused for a student who is 17 years of age or older in order for the student to pursue enlistment in a branch of the armed services of the United States or the Texas National Guard. The absences need not be consecutive. The absence will be excused upon verification that the student did pursue such enlistment.

Military Deployment: No more than five absences in a school year for visiting with a student's parent, stepparent, or legal guardian who is on active duty and who is called to

duty for, on leave from, or immediately returned from a continuous deployment of at least four months away from the person's regular residence will be excused. The absences must occur not earlier than 60 days before the date of deployment or 30 days after the date of return from deployment.

Election Clerk Activities: Students who are serving as election clerks or early voting clerks may receive a maximum of two excused absences in a school year for such activities.

Obtaining a Driver's License: Students aged 15 and older may receive a maximum of one excused absence to visit a driver's license office to obtain a driver's license and up to one excused absence to obtain a learner license. Absences will be excused upon presenting verification of their visit to the campus attendance official.

Attendance and Credit Separate and apart from the compulsory attendance requirements, students in all grade levels K-12 must attend school a certain amount of time in order to get credit or a final grade for a class. State law generally requires students to be "in attendance" for at least 90 percent of the days or minutes a class is taught during a semester or year. All absences from class, excused or unexcused, are counted in determining whether a student has met attendance requirements for credit or a final grade.

Students who are in attendance in a class at least 75% of the days or minutes but less than 90% are eligible to receive credit or a final grade if they complete a plan approved by the principal providing for the student to meet the instructional requirements for the class. Students who are under the jurisdiction of a court in a criminal or juvenile justice proceeding must also obtain the court's consent before credit may be granted.

In the 2021-22 school year, we require students to be in a class for 80.5 days in the Fall Semester and 88.5 days in the Spring Semester to meet the 90% attendance for credit requirements. Each campus has an attendance committee that will review student attendance records. If the committee decides that extenuating circumstances prevented a student from meeting the minimum attendance for credit standard or fulfilling the principal's plan for meeting instructional requirements, the committee can award credit or tell the student what additional work, additional time, or both time and work must be completed in order for the student to get credit for the grade level or course. Throughout the school year, we offer a Saturday school program and/or before and after school programs as ways students can make up time and the district/school are permitted by state law to charge for Saturday school or before and after school programs for meeting attendance credit requirements as per Texas Education Code § 11.158 (a)(15). If your child needs this program, the principal will provide complete information about the times and cost before your child is assigned.

You will be notified when your child is in danger of losing credit because of absences and will have the chance to meet with the attendance committee to discuss your child's situation.

Conduct and Discipline

Along with this Student Handbook, your child has also received a copy of the Fort Stockton ISD Student Code of Conduct. The Code of Conduct contains the school district's requirements for student conduct and behavior while at school or under the school's jurisdiction. The Code of Conduct also explains the kinds of disciplinary action school officials can take in response to violations of the rules for student conduct and the steps involved in taking disciplinary action. If you have any questions about conduct or discipline rules, please refer to the Code of Conduct or call your child's principal.

A student aged 21 or older who has been admitted to District schools to complete the requirements for a high school diploma will not be placed in the District's DAEP or a JJAEP in which the District participates for violations of the Code of Conduct. Instead, the District will revoke the student's admission to the District.

Dress and Grooming Code

We expect students to come to school in clothes that are clean and neat, and we expect students to exhibit basic cleanliness and grooming that will not be a health or safety threat to themselves or to other students or staff. We do not permit students to wear clothing with pictures, emblems, or writing that is lewd, offensive, vulgar, or obscene or that advertises or depicts tobacco products, alcoholic beverages, drugs, or any other substance that students are prohibited from having or using at school. The principal makes decisions about dress and grooming violations.

In the event of a temporary school closure due to a widespread illness or epidemic, such as COVID-19, all dress and grooming policies will apply to virtual learning on remote platforms as they would during classroom instruction.

APPROPRIATE ATTIRE	Male students must wear clean clothing (shirt, slacks, jeans, trousers) that is not torn or damaged. Female students must wear clean clothing (dress, blouse, shirt, skirt, slacks, jeans) that is not torn or damaged. Pants must be worn with the waist band at waist level. All students must wear shoes and appropriate undergarments. Shirrtails in grades 6-12 for all students must be tucked in all the way around at all times, including a shirt worn over another shirt. Shirts or blouses must be buttoned. The pockets on all students' appropriate attire must be visible. Garments with straps must have all straps fastened at all times.
APPROPRIATE GROOMING	All students will exemplify grooming standards that project a positive image for the student, school, and District. Hair

<p>INAPPROPRIATE GROOMING</p>	<p>must be clean and neatly groomed and worn in a style that does not cover the eyes or eyebrows.</p> <p>Male students' hair must be neatly trimmed and worn in a style above the eyebrows that exposes the earlobes and has a length above the top of the collar of a button-up shirt or crew-neck tee-shirt. Male students must be free from facial hair. Sideburns may extend no lower than the bottom of the ear and must be trimmed in a straight line without flares at the bottom.</p> <p>The following hair styles or colorings are inappropriate grooming for any student at school or a school-related or – sanctioned activity:</p> <p>Spikes or other sculptured hair styles.</p> <p>Neon or other hair colorings or bleaching, whether permanent or temporary, in a shade or tone that the principal determines to be unnatural, such as neon orange, neon pink, magenta, any shade of blue, any shade of green, violet, purple, white.</p> <p>Hair coloring or bleaching for the purpose of creating extreme differences in color, shade, or tone between sections of individual strands of hair or areas of hair on the head.</p> <p>Hair coloring or bleaching for the purpose of creating extreme differences in color, shade, or tone between the student's natural and original hair color and the colored or bleached color, shade, or tone.</p> <p>Any patterns or designs shaved or cut into the hair, e.g., "mohawks," partially shaved heads, etc.</p> <p>No pony tails and rat tails for boys.</p> <p>No makeup or other beauty enhancement products for boys.</p>
<p>INAPPROPRIATE OR UNACCEPTABLE ATTIRE</p>	<p>The following clothing and accessories are inappropriate attire for any student at school or a school-related or – sanctioned activity:</p> <p>Shorts of any kind for boys or girls for grades 6-12.</p> <p>Girls may wear Capri pants that extend below the knees. If any part of the knee is visible when seated, the pants will be considered shorts and, therefore, inappropriate. Skirts must extend to the top of the kneecap when standing.</p>

Pants worn below the natural waistline or sagging, bagging, or extremely loose pants (“baggies”).

Shirts or any other clothing that reveal undergarments or cleavage, midriff length tops that leave exposed skin, spaghetti strapped tops, string-tie tops, or halter-tops.

Professional sports attire.

Exposed undergarments.

Bedtime attire, pajamas, undershirts, or undergarments worn as outerwear, e.g., boxer shorts.

Clothing made of any see-through material, fish net, sheer, or very loosely woven fabric, unless appropriate clothing is worn underneath and is tucked in at all times.

Shirts that are split up the side such that the vent or split is unfinished and extends above the natural waistline.

Unhemmed or cut-off clothing of any kind.

Muscle shirts, shirts with oversized armholes, backless shirts, blouses or tops.

Any clothing made of Spandex or similar body-hugging fabric or material (for example, leggings, yoga pants, jeggings) worn as pants alone.

Sweatpants, warmup pants for grades 6-12.

Flip-flops, skate wheel shoes, cleats, tap shoes, slippers, slides, or house shoes, rubber sandals, athletic sandals, or other shoes deemed unsafe or distracting.

Sunglasses (without a medical excuse), hats, or caps worn inside a school building.

CLOTHING WITH WORDS OR PICTURES	<p>Hair rollers, hair curlers, plastic hair bags, hair brushes/combs, bandannas, and other similar grooming items worn inside a school</p> <p>Items designed for outside wear such as gloves, or mittens.</p> <p>Outerwear (including coats, jackets, hooded attire) worn in class.</p> <p>Outer garments of abnormal length (such as dusters or full length coats) may not be worn inside the building.</p> <p>Added material on clothes that is not part of the original garment, such as fake collars.</p>
JEWELRY, TATTOOS, BODY PIERCING	<p>Clothing worn at school or school-related or-sanctioned activities may not display printed statements or pictures:</p> <ol style="list-style-type: none"> 1. that are vulgar or obscene; 2. that are related to or depict sexual activity; 3. that promote hate or violence in general or are directed at any specific person or group of persons; or 4. that are related to or depict the use of drugs, alcohol, or tobacco. <p>Students may not wear on the outside of their clothing any jewelry or similar artifacts that are obscene or distracting or that are likely to cause disruption to the educational environment.</p> <p>Students may not wear facial jewelry of any kind, other than non distracting earrings worn on the earlobe. Male students may not wear earrings at all.</p> <p>Any body piercings or tattoos, including temporary tattoos, must be covered at all times while students are under the school's jurisdiction.</p> <p>Spiked bracelets or necklaces are prohibited. Heavy gauged chains (including wallet chains worn as jewelry or decorative attire) are prohibited.</p>

<p>SPIRIT DAYS</p> <p>GANG ATTIRE AND GROOMING</p>	<p>Clothing, grooming, or any attire that identifies or connects a student with a gang [There is a definition in the EWHPM Code of Conduct.] is prohibited. The principal will maintain and regularly update a list of clothing, grooming, and other attire that has been identified as gang-related and will make the list available to teachers and parents for review.</p>
<p>PRINCIPAL'S AUTHORITY</p>	<p>The principal will determine if clothing or attire not addressed in this policy creates a distraction to the educational process and may prohibit that clothing or attire for his or her campus. Administrators have the discretion to determine the appropriateness of dress and grooming and to make special exceptions, including for religious or medical necessities.</p> <p>Each year there are a few things, including some "fads" that show up on the campus. We are not listing any of these, nor are we making a regulation to cover all problems that arise. When a fad becomes a nuisance, it will be addressed and dealt with appropriately. Anything that distracts from the spirit or dignity of our school will be regulated.</p> <p>If your child comes to school wearing clothes that violate the dress code, or in any other way violates our dress and grooming standards, she or he may be placed in in-school suspension until he or she is in compliance. We will make efforts to notify you as soon as possible and if the student changes clothes or otherwise comes into compliance with the dress and grooming standards, she or he will return to regular classes.</p> <p>All questions regarding the student dress code should be directed to the individual campus administrators.</p>

If your child comes to school wearing clothes that violate the dress code or in any other way violates our dress and grooming standards, she or he may be placed in in-school suspension until she or he is in compliance. We will make efforts to notify you as soon as possible, and if the student changes clothes or otherwise comes into compliance with the dress and grooming standards, she or he will return to regular classes immediately.

Harassment or Bullying of Students

We prohibit students from sexually harassing other students and from sexually harassing employees; we also prohibit harassment based on anyone's race, color, religion, gender

(including pregnancy), national origin, or disability. Likewise, we prohibit students from bullying each other. Engaging in harassment or in bullying, including cyberbullying, is a violation of the Student Code of Conduct. We, of course, prohibit employees from having any kind of sexual contact or romantic relationship with students enrolled in our schools, even if the student is willing and the parents do not object. See the Student Code of Conduct for a complete description of the offense of “harassment” and possible disciplinary consequences.

If you or your child have a complaint about sexual comments, conduct, contact, or any other inappropriate conduct by a school employee or about any other kind of harassment or bullying, do not hesitate to contact the Title IX coordinator whose name appears at the beginning of this Handbook regarding sexual harassment or the superintendent regarding any other harassment or bullying. We will listen to your concern and conduct a prompt investigation, if warranted based on the allegations. You may report instances of bullying anonymously. We also will look into reports that other students have been making sexual or other harassing comments or engaging in bullying or sexual or other inappropriate conduct. Harassment may ultimately be reported to law enforcement.

Although we will provide you a general report of the results of our investigation of harassment complaints, the same federal law that protects the confidentiality of information about your child (see Family Educational Rights and Privacy Act) protects the confidentiality of information about the student you reported for investigation. In other words, we will not disclose to you the specific discipline imposed on another student, unless that student’s parents give us permission to disclose that information. If the complaint is about an employee’s conduct, we will inform you of the results of the investigation and of the general action taken in response if there is a finding of wrongdoing on the employee’s part.

Copies of the complete policies and procedures addressing prohibited bullying, harassment, or retaliation and the process for making reports or complaints related to alleged harassment or retaliation are included in the appendix of this handbook.

Searches of Students, Lockers, and Vehicles on School Property

The principal or other school administrator can search a student’s outer clothing, pockets, or property if she or he has a reasonable basis to suspect that the search will reveal evidence that the student has violated a school rule. The scope of the search will be related to the suspected violation.

Lockers are school property and remain under the school’s control at all times. Lockers can be searched at any time. Students are responsible for any contraband that is found in their lockers and will be disciplined accordingly. Therefore, they should not give any other student the combination to their locker or otherwise let anyone else have access to their lockers.

Vehicles parked on school property are also subject to search by the principal or other school administrators if the administrator has a reasonable basis to suspect that there may be contraband of any kind, such as weapons, alcohol, drugs, or any other prohibited substance, in the car.

We periodically bring in trained dogs to sniff around lockers and vehicles parked on school property or within 300 feet of school property. If the trained dog alerts to a vehicle, that alert provides a reasonable basis to search the car. We will always ask the student for permission to search when a dog alerts or we have another reasonable basis, such as a reliable tip, to search the vehicle. If the student does not consent, we will ordinarily contact a parent and local law enforcement and turn the matter over to law enforcement. Because students are responsible for any contraband that is found in a vehicle they have parked on school property and will be disciplined accordingly, they should be aware of and very careful about what goes on in any vehicle they drive to school.

Questioning Students at School

As school officials, we have the right to question your child about his or her own conduct at school and, in the investigation of alleged misconduct by other students or employees, to question him or her about the conduct of others. We expect students to cooperate in this process, and the refusal to cooperate will be treated as insubordination and disciplined accordingly. We will not ordinarily contact you before questioning your child about his or her own conduct or about the conduct of other students or employees, but certainly will contact you as provided in the Student Code of Conduct if our investigation shows that your child has violated school conduct rules. The Code of Conduct provides a complete explanation of the discipline processes and when you will be contacted. Our investigation of possible violations of the Code of Conduct is not a criminal proceeding, and there is no such thing as “taking the Fifth” or a student’s right not to incriminate himself or herself in a school discipline investigation.

Sometimes law enforcement officials or investigators from Child Protective Services (“CPS,” or also known as the Department of Family and Protective Services) ask to interview students at school. In the case of an investigator from Child Protective Services conducting a child abuse or neglect investigation, we are required by state law to permit the investigator to talk to the child at school. We will also make every effort to cooperate with law enforcement officials conducting an investigation that requires talking to students.

Ordinarily, we will attempt to contact you before the interview by an outside person takes place. However, if the CPS investigator or the law enforcement official asks or tells us not to contact you, we will comply.

Pledges, Minute of Silence, Prayer, and Meditation

Each day teachers will lead students in the recitation of the Pledge of Allegiance to the U.S. flag and to the Texas flag. If you do not want your child to participate in this activity, please make a written request to the principal for your child to be excused. Following the recitation of the pledges, the school will observe a minute of silence. During this time, students may choose to

reflect, pray, meditate, or engage in any other silent activity that is not likely to interfere with or distract other students.

Each student has a right to individually, voluntarily, and silently pray or meditate in school or at any school activity in a manner that does not disrupt or interfere with the delivery of instruction or other activities in the school. No school employee can or will require, encourage, or coerce a student to engage in or to refrain from such prayer or meditation during any school activity.

CURRICULUM AND PROGRAMS

General Curriculum Information

Fort Stockton ISD operates a Pre-K—12 program that meets all state curriculum requirements. Schools are organized by grade level, with separate campuses for elementary (Apache: pre-K—grade 1, Alamo: grades 2- 3), intermediate (grades 4-5) middle school (grades 6-8), and high school (grades 9-12).

A free half-day pre-kindergarten program is available for children who are at least four years old on September 1 and who are eligible because:

1. they cannot speak or understand English;
2. they are homeless as defined by federal law;
3. they are educationally disadvantaged;
4. they are the child of an active duty member of the armed forces, including a National Guard member ordered to active duty;
5. they are the child of member of the armed forces, including a National Guard member, who was injured or killed while on active duty;

6. they are or ever have been in the conservatorship of the Department of Family and Protective Services, after an adversary proceeding;
7. is the child of a person eligible for the Star of Texas award (seriously injured in the line of duty) as:
 - a) a peace officer under Section 3106.002, Government Code;
 - b) a firefighter under Section 3106.003, Government Code; or
 - c) an emergency medical first responder under Section 3106.004, Government Code.

If you think your child or children are eligible, please contact the principal.

Structured Physical Activity

In accordance with state law, we have the following policies in place to ensure that all students in elementary school, middle school, and junior high school engage in the amount and level of physical activity required by the State Board of Education:

The District shall require students in grades 6–8 to participate in moderate or vigorous daily physical activity for at least 30 minutes for at least four semesters during those grade levels as part of the District's physical education curriculum.

The District must provide an exemption for:

1. A student who is unable to participate in the required physical activity because of illness or disability; and
2. A student who participates in an extracurricular activity with a moderate or vigorous physical activity component that is considered a structured activity and meets the requirements for extracurricular activity as defined at 19 Administrative Code 76.1001.

The District may allow an exemption for a student on a middle or junior high school campus participating in a school-related activity or an activity sponsored by a private league or club only if that activity meets each of the following requirements:

3. The activity must be structured;
4. The Board must certify the activity; and
5. The student must provide proof of participation in the activity.

A “structured activity” is an activity that meets, at a minimum, each of the following requirements:

6. The activity is based on the grade appropriate movement, physical activity and health, and social development strands of the essential knowledge and skills for physical education specified in 19 Administrative Code Chapter 116; and
7. The activity is organized and monitored by school personnel or by appropriately trained instructors who are part of a program that has been certified by the Board.

Special Programs

To meet the requirements of state and federal law, we also offer several programs designed to meet specific needs of some of our students. We identify students as eligible for one or more of these programs based on assessments made after referrals and recommendations from teachers and counselors and will always inform you about the program beforehand. We also can identify students based on an assessment after a request or referral from you. If you have any questions about the referral and identification process for any of the following programs, please contact your child’s teacher(s), counselor, or the campus principal.

Special Education: Fort Stockton ISD provides special education and related services for students with disabilities according to individualized plans developed by teachers, parents, counselors, and other professionals. You may request an evaluation of your child to determine eligibility for special education at any time. We decide whether a student needs special education after we complete a comprehensive assessment. Please contact Dr. Zana Hanson, Special Education Director at 432-336-4040, or your principal to receive full information about our special education programs. See also the required Notice at the beginning of this Handbook.

Section 504: Some students who are not eligible for special education and related services may also have disabilities that interfere with their ability to benefit from the regular school program. A committee of educators who have knowledge of the student and his or her needs and limitations will determine what accommodations to the regular method and requirements of instruction are necessary in order for the student to participate. The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for Section 504 services is:

Contact Person: Zana Hanson

Phone Number: 432-336-4040

Bilingual Education/English as a Second Language: English is the basic language of instruction in our schools. Children who have limited English-speaking skills will have access to programs to help them learn to understand, speak, read, and write the English language. At the time you enroll your child for the first time, you will be asked to complete a Home Language Survey so we know whether to take additional steps to be sure your child is properly served.

Gifted and Talented Students: Some children demonstrate or show a potential for demonstrating a remarkably high level of accomplishment when compared to other children of similar age, experience, or environment. These children may perform at a very high level in an intellectual, creative, or artistic area, show an unusually high capacity

for leadership, or excel in a particular academic field. We provide a variety of programs, activities, and learning opportunities for these students.

Accelerated or Intensive Instruction/Students At-Risk: Some students do not qualify for special education programs or Section 504 accommodations, but still need some additional assistance to be successful in school and complete the high school program. We provide tutorial programs and intensive or accelerated instruction in subjects where students are showing special difficulty and may provide specially focused instruction to improve students' language and math skills. Some of our specialized programs are designed to help students who are pregnant or are parents or who have been involved in the juvenile justice system. Others are designed to provide additional assistance to students who have been retained at any grades or have had serious discipline problems.

We will not remove your child from a regularly scheduled class in order to provide remedial tutoring or test preparation if that removal would cause the student to miss the regularly scheduled class more than 10 percent of class time, unless you provide written consent for removal from the class for remedial tutoring or test preparation. **Tutorials (Intervention)**

In addition to the circumstances listed above, accelerated instruction will be required during the 2021-2022 school year or subsequent summer 2022 for any student who did not pass STAAR grades 3-8 or EOC assessments. In this case we will not remove your student from foundation curriculum, recess or any other physical activity in which your student is participating.

These are two types of tutorials: mandatory intervention tutorials and normal classroom tutorials.

Classroom tutorials: Teachers assign students for classroom tutorials to help students with a homework assignment, test review, extra time to finish a test, etc. Students get help with specific classroom curriculum. These tutorials are scheduled by teachers, and are scheduled throughout the school week. Classroom tutorials address issues in the classroom such as unfinished homework, test reviews, make-up work, vocabulary reviews, extra time finishing a project, etc. Classroom tutorials occur both after school and before school.

Mandatory Intervention Tutorials: These tutorials target students who are in need of extra academic instruction due to academic gaps. These students are struggling and are characterized by failing a grading period, failing a benchmark test and/or state assessment tests, exhibiting academic gaps, etc. These students will attend classroom tutorials as well as a mandatory intervention tutorial.

Mandatory tutorials are designed to address the academic needs of the students and not designed to be anything like a classroom tutorial. Students will work on improving specific skills that they are lacking academically as opposed to other class related activities such as completing homework or making up work.

Counseling Programs and Services

The district has a developmental counseling and guidance program. Each secondary campus has one or more school counselors who are available to help students with questions about planning their course of instruction, applications to college or other post-secondary education and training programs, scholarships and financial assistance, and other academic issues. We also have trained school counselors available to talk and listen to students about situations and experiences that may be affecting their ability to get all they can from their instructional program. We encourage students to seek the assistance of school counselors whenever they need to, and school counselors can also refer students or parents to other sources of assistance.

Some aspects of the counseling program require prior written parent consent for the student's participation. As parents, you also have the right to preview all the written materials used in the school counseling program. For full information, please contact your school principal or school counselor.

Testing and Assessment Programs

The statewide assessment program continues to change, most recently to reduce the number of state assessments required of students. Students and parents will be informed of changes in the program affecting them as those changes are implemented. Secondary students in core curriculum courses will take and generally must pass five end-of-course examinations; students who are unsuccessful on no more than two of those assessments may graduate under a plan established by an Individual Graduation Committee. Students in grades 3-8 will continue to be assessed using the State of Texas Assessment of Academic Readiness ("STAAR"), but the frequency of testing will be reduced somewhat.

Results of the state examinations are used to assess individual student progress, as well as being a significant factor in the campus and district ratings under the statewide and federal accountability systems. There is no available option under Texas law for students to opt-out of a STAAR exam for any grade level. Please make every effort to have your children at school on state test administration days and to be sure that they have had plenty of rest the night before and a good breakfast that morning.

High school students can get registration and test preparation materials for the Preliminary Scholastic Assessment Test (PSAT), the Scholastic Assessment Test (SAT), and the American College Test (ACT) from the school counselor at the high school.

As required by state law, we will annually assess the physical fitness of students in grades 3-12. You may request the results for your child in writing at the end of the school year.

Grading and Report Cards

Teachers establish their grading standards, including penalties for late work, but those standards must be consistent with guidelines approved by the campus principal. If you have a question about a grade your child receives on an assignment, you should talk first with the teacher. An exam or course grade issued by the teacher is final and will not be changed unless we determine that it was arbitrary, erroneous, or not consistent with the grading standards and policy.

Report cards will be sent home at the end of each grading period. If your child is having trouble in a class, the teacher may ask you to schedule a conference. We encourage you to attend those conferences. If your child's performance in language arts, math, science, or social studies is consistently unsatisfactory, you will receive grade reports every three weeks.

With the report of grades for the first grading period of the school year, we will inform you of the most recent performance rating of your child's campus under the state's Student Achievement Indicator System, along with a definition and explanation of each performance rating. In grades 6-8, achievement is reported to parents as number grades, with any grade below 70 being a failing grade. **(See appendix for Academic Requirements)**

In the event of a temporary school closure due to a widespread illness or an epidemic, such as COVID-19, the Board of Trustees may amend policies for grading and report cards as necessary.

Promotion, Retention, Award of Credit

Students are promoted from grade to grade, or awarded credit for a course, based on their mastery of the knowledge and skills that will let them be successful at the next grade level. In secondary grades, students receive credit for a course when they have met all the state and local requirements for that credit.

If your child entered kindergarten in the 2000-2001 school year or after, he or she will have to pass the STAAR examination in the fifth and eighth grades—or pass an alternate test if he or she does not pass after three tries on the STAAR—in order to be promoted to the sixth and ninth grades. Students in the fifth or eighth grade who are taking courses above the student's grade level will substitute subject tests appropriate to the grade level, which may include end-of-course examinations in courses for which the student may receive high school graduation credit. If your child does not pass the STAAR after the first administration at a grade level, we will provide intensive instruction in your child's area(s) of academic weakness. Contact your principal for more information or see policy EIE (LOCAL).

For grades PK-3, parents may elect in writing for their student to repeat the grade the student was enrolled in during the previous year. Effective only during the 2021-2022 school year and for grades 4-8, parents may elect for their student to repeat the grade the student was enrolled in the previous year. During the 2021-2022 school year, parents may also elect for their student to repeat any course the student was enrolled in during the previous school year, with the exception that parents may not elect for their student to repeat a course if the District determines that the student has met all of the requirements for graduation. If the District

disagrees with the parent's election to retain their student in any grade or course, the District shall convene a retention committee meeting to discuss the election. Your student will not be retained if you do not attend the retention committee meeting.

In the event of a temporary school closure due to a widespread illness or an epidemic, such as COVID-19, the Board of Trustees may amend policies for grading and report cards as necessary.

Library Facilities, Hours, and Access

Each school has a library available for student research and study, with resources appropriate for needs of the grades served by the campus. The library is supervised by a certified librarian/library aide. Students have access to the library during the school day and during posted hours before and after school.

If you have a concern about library materials available to your child, please contact the librarian, teacher, or the principal. We have a policy and process that will allow you to explain your concerns and reach an understanding about your child's access to the questioned materials.

Educational Technology and Acceptable Use

We are steadily acquiring computers for school use and access to other instructional and research resources through connections to the Internet and the World Wide Web. These electronic instructional resources are for use at school and for school-related purposes. Before your child is permitted to receive a User Identification and password to use school computers, you and your child must sign a User Agreement that explains acceptable and unacceptable use of school educational technology. You will have the choice to prevent your child from having access to the Internet on school computers.

The following kinds of use of the school's equipment or network are classified as unacceptable under our policy and the User Agreement:

1. Unauthorized use of copyrighted material, including violating District software licensing agreements or installing any personal software on district equipment without approval of the Technology Director. (See EFE)
2. Viewing, posting or distribution of messages that are obscene, vulgar, profane, harassing, sexually oriented, sexually explicit, pornographic, offensive to others, threatening to others, or illegal, because a significant part of the District's educational mission is to inculcate or instill the habits and manners of civility and to teach students the boundaries of socially appropriate behavior.
3. Personal political use to advocate for or against a candidate, office-holder, political party, or political position, measure, or proposition. Research or electronic communications regarding political issues or candidates is not a violation when the activity is to fulfill an assignment for course credit.
4. Viewing or participating in social network sites or chat rooms other than those sponsored and overseen by the District.

5. Tampering with anyone else's computer, files, or e-mail.
6. "Hacking," i.e., attempting unauthorized access to any computer whether within the district's network or outside it.
7. Attempting to change, disable, or destroy District equipment, files, or data or any other user's data or files, including introducing computer viruses into the District's system by any means.
8. Any use that would be unlawful under state or federal law.
9. Unauthorized disclosure, use, or distribution of personal identification information regarding students or employees.
10. Forgery of electronic mail messages or transmission of unsolicited junk e-mail chain messages.
11. Use that violates the student code of conduct.
12. Use related to commercial activities or for commercial gain.
13. Advertisement for purchase or sale of a product.

Students who violate the terms of the User Agreement may lose their computer privileges at school, as well as incur consequences under the school's Student Code of Conduct.

(Parent Information and Authorization and Student User Agreement forms available)

Virtual Instruction

In the event the District provides notice of its intent to offer only virtual instruction of more than one grading period during the regular school year, you may transfer your student to another district that provides in-person instruction during the same school year. Such a transfer is contingent upon the receiving district's acceptance of the student as a transfer.

You have the right to view materials used during your child's participation in virtual or remote instruction, as well as a limited right to observe virtual remote instruction in which your child is participating.

OF SPECIAL INTEREST TO STUDENTS

Extracurricular Activities

We offer a variety of school-related extracurricular activities and encourage students to participate in those that are of interest to them. Some activities, such as athletics, UIL Academic contests, STEM and TAME, are closely related to subjects taught in the curriculum;

others, such as the Student Council, help students build leadership skills. All of the academic, athletic and sports teams that participate in University Interscholastic League (UIL) athletic competition are extracurricular, as is the Marching Band, cheerleading, and drill team or pep squad. Although most extracurricular activities are designed for secondary students, those in grades 7 to 12, we encourage elementary age students to participate in UIL Academic activities and competitions.

Participation in extracurricular activities is a privilege, not a right. By state law, students must make a passing grade in all their classes in each grading period in order to be eligible to participate in any extracurricular performance or competition in the next grading period, unless the failing grade was received in an advanced placement or international baccalaureate course or in an honors or dual credit course in English language arts, math, science, social studies, or a language other than English. Students who are ineligible because of one or more grades below 70 will be allowed to practice or rehearse during a suspension, but cannot perform or compete. If the student raises the grade(s) to passing within three weeks, she or he will regain eligibility to perform or compete.

Many of our approved extracurricular activities have standards of conduct, dress, and grooming that are stricter than those that apply to all students. You and your child will be informed of those rules at the beginning of the semester, school year, or activity and will be asked to sign a form acknowledging that you are aware of those standards and know that violation of those standards will result in suspension or removal from the activity. These additional rules are authorized by the school board, which has delegated to the superintendent the authority to approve them. This paragraph—and the actual development and communication of the rules and standards it refers to—gives you certain abilities to affect student eligibility based on off-campus conduct. On June 23, 2021, the United States Supreme Court’s decision in *Mahanoy Area Sch. Dist. v. B.L.* restricted the right of school districts to regulate off-campus student speech absent a demonstration of special interests sufficient to overcome to the student’s interests. The Supreme Court specifically acknowledged the following areas of permissible regulation by a school district: 1) serious or severe bullying or harassment targeting particular individuals, (2) threats aimed at teachers or other students, (3) the failure to follow rules concerning lessons, the writing of papers, the use of computers, or participation in other online school activities, and (4) breaches of school security devices are areas where schools still have authority to maintain discipline. We have developed a Model Extracurricular Code of Conduct which references this decision, which is included in this set of materials.

To ensure the health and safety of our student athletes and others who participate in extracurricular activities, we have implemented a random drug testing program. At the time your child expresses an interest in participation in an activity subject to the drug-testing program, you and your child will receive complete information about the program, which is a requirement for participation in affected activities. Please contact the principal if you would like more information about this program or see policy FNF (LOCAL).

Students who participate in UIL athletic activities will be subject to random testing for the presence of illegal steroids as required by UIL rules and regulations.

Our secondary schools have established a limited open forum that permits students to meet on school premises during non-instructional time before or after school in groups that are not related to the curriculum. Meetings of these groups must be student-initiated and student-run. School employees cannot be sponsors of these groups, and adults from outside the school system cannot direct, conduct, control, or regularly attend these meetings. See FNAB (LOCAL).

The following groups, activities, and organizations are authorized extracurricular activities at Fort Stockton Middle School: Student council, band, choir, athletics and academic UIL contests. Students can miss a class no more than 15 times in the school year to participate in an approved extracurricular activity. If a student advances to a post-district competition level, she or he is allowed up to five additional absences.

Student Publications/Distribution of Materials

All materials prepared and published as part of a school's journalism or language arts programs are under the control and supervision of the administration and the Board of Trustees. The principal has final approval authority on all materials published or distributed in the name of the school.

Each campus has an area in the school where non-school publications or materials that have been approved by the principal can be made available to students. Students are not permitted to distribute non-school publications or materials in the classroom or hallways.

Before non-school materials or publications are made available to students in the designated area, they must be submitted to the principal for review and approval. The principal will make a decision within two school days after the materials are submitted, and his or her failure to act within that time is interpreted as disapproval. If the materials are disapproved, students can appeal to the superintendent using the student complaint policy FNG (LOCAL).

Graduation Plans

Personal Graduation Plan: If your child is in middle school and does not perform successfully on any state assessment or if we determine that your child is not likely to receive a high school diploma before the fifth school year following enrollment in the 9th grade, you will be asked to participate in developing a personal graduation plan for your child. That plan will identify your child's education goals and will take into consideration your educational expectations for your child. Should a personal graduation plan be appropriate for your child, the school counselor and principal will contact you with more specific information.

Beginning with the 2014-15 school year, every student entering ninth grade or above shall, in consultation with a school counselor and the student's parent(s), develop, confirm, and sign a personal graduation plan indicating the student's choice of graduation plans and endorsements. Each plan shall identify a course of study that promotes college and workforce readiness and career placement and advancement. For more complete information, please contact the high school principal or school counselor.

OF SPECIAL INTEREST TO PARENTS

Parent Rights

Academic Programs: You can ask the principal to change your child’s teacher or class assignment; however, the principal is not required to make the reassignment and will not do so ordinarily if that change would affect the assignment or reassignment of another student.

You can ask the school board to add a specific academic course to the schedule and offerings. If the administration and the board determine that the course is among those included in the State Board of Education-approved curriculum and that there is sufficient interest in the class to make it economically practical to offer the class, the request will not be unreasonably denied.

You can ask that your child be permitted to attend a class for credit above his or her grade level. If the counselor and child’s current and prospective teacher expect that the child can perform satisfactorily in the class, the request will not be unreasonably denied.

Teaching Materials: You may review all teaching materials, textbooks and other teaching aids used in your child’s classroom and may review all tests administered to your child, after the test is given. To review these materials, please contact the principal, who will make arrangements to provide you access to those materials at school during regular school hours.

Some textbooks are so expensive that we purchase classroom sets rather than a textbook for each student taking the course. You may request that your child be permitted to take home any textbook used by the student, and if a book is available, we will gladly honor that request. If the teacher requests it, the student must return the textbook to school the following school day.

Records and Other Information: As we stated in the “Required Notices” section of this Handbook, you have a right of access to all written educational records that we maintain concerning your child. You also can receive full information about any and all school activities in which your child is involved. However, as we explained in the section on “Questioning Students at School,” we must comply with a request or directive from a Child Protective Services investigator regarding contact with or information to parents about an investigation.

Video and Audio Recording: We will seek and obtain your written consent before any school employee makes an audio or video recording of your child, except that your prior consent is not required before a recording that will be used only for:

- safety purposes, including maintaining order and discipline in common areas of the school or on school buses;
- a purpose related to a co-curricular or extracurricular activity;
- a purpose related to regular classroom instruction;
- video surveillance of special education settings in accordance with Texas Education Code section 29.022; or

- media coverage of the school.

Psychological Examinations: We will seek and obtain your written consent before conducting any psychological examination, test, or treatment of your child, unless the examination is part of an investigation by Child Protective Services in response to a report of known or suspected child abuse or neglect. If the examination or test is part of the comprehensive assessment to see if your child needs special education or related services, before we obtain consent, on your request, we will provide you with information about the name and type of examination and how the examination will be used to develop an appropriate individualized program for your child.

Exemption from Instruction: You may temporarily remove your child from a class or other school activity that conflicts with your religious or moral beliefs if you provide a written statement authorizing the removal to your child's teacher. However, you are not entitled to remove your child from class or an activity to avoid taking a test, including a state assessment, or to prevent your child from taking a subject for an entire semester. Your child will be required to satisfy grade level or graduation requirements, regardless of any periods of temporary removal based on your religious or moral beliefs.

Campus Performance and Accountability: We will keep you informed annually of your children's campus ratings and whether the campus has been identified under state and federal law as one that needs improvement. If the campus is so identified, we will inform you of your rights regarding public school choice and transportation at that time. You will receive information with your child's report card for the first reporting period of each year related to the campus performance rating under the state accountability system.

Classroom Celebrations: The campus principal has discretion over whether you or a grandparent may provide a food product of your choice to your child and his or her classmates on the occasion of the child's birthday or for any other school-designated function, such as class parties, bake sales, etc. Such foods may not be consumed in the cafeteria when normal meals are being served due to possible conflicts with federal nutrition guidelines. Please inquire before bringing items to the school or your child's class so that any issues with food allergies or disruption to classroom instruction can be addressed and every effort can be made to ensure a successful, positive experience.

School Marshals: You may request in writing to be informed in writing whether any school employee at your child's campus is currently also appointed as a school marshal; however, we will not disclose the identity of that person.

Visiting School

You are welcome to visit your children's schools from time to time; however, you must comply with our policy requiring **all** visitors to go first to the principal's office and sign in. We have this policy for the safety of your children and our staff. Parents and any other person on campus without the principal's knowledge will be considered as trespassers and may be subject to arrest.

We also expect parents to be polite and civil in their dealings with all school staff. We do not permit or tolerate abusive, disrespectful, threatening, lewd, profane, or offensive language from your children at school, and we will not tolerate it from parents. Parents who create a disruption at school or behave unacceptably may be prohibited from coming onto school property without specific authority and will be treated as criminal trespassers if they disregard the principal's or superintendent's directive.

While we encourage you to be involved in your children's education and knowledgeable about their classes, teachers, and curriculum, it has been our experience that frequent and lengthy visits to the classroom are disruptive both to teaching and learning. The principal can limit or restrict the frequency and duration of classroom visits to be sure that disruption of the instructional process does not occur.

In the event of a temporary school closure due to a widespread illness or epidemic, such as COVID-19, FSISD may deliver instruction to its students virtually through a remote learning platform. If you wish to view or attend a virtual learning session, you must first obtain approval of such a request from the campus principal. The principal can limit or restrict the frequency and duration of virtual classroom visits to ensure that disruption of the instructional process does not occur.

We encourage you to come to school occasionally and eat lunch with your child; however, children can be removed from the campus during lunch period only by following the established process of signing the child out from the principal's office. Unless we have possession of a court document that limits a possessory conservator's (that is, the parent who does not ordinarily have custody of the student) access to their child while at school, we will permit either parent to eat lunch with their children at school.

Complaint Process

We realize that situations may arise when parents disagree with a decision that affects their child or believe that a policy has been improperly applied to their child. A number of these types of disputes or controversies have specific processes for pursuing those concerns. The principal can provide you with a copy of the relevant policies and procedures.

In general, all parent complaints should be brought initially to the teacher involved or the campus principal within 15 business days of the events or situation that you are concerned about. Often the problem can be resolved through an informal conference with the teacher or principal. On those occasions when a conference does not take care of a problem, you should request a copy of the complaint policy and complaint form from the principal's office. In order for your concern to be resolved at the earliest possible level, you must put your complaint in writing on the form provided before meeting formally with the principal.

The principal will schedule a conference with you and give you a written response within ten business days after the conference. You will also have an opportunity for a conference with the superintendent if the principal has not resolved the matter. If the superintendent is not able to take care of the problem, you can make a written request for the board of trustees to consider

the matter at a future meeting. You must, however, follow our established policies and use our forms.

Individual trustees cannot respond to parent complaints beyond referring the matter to the administration. Furthermore, the board of trustees will not permit complaints to be heard in the public comment or open forum portion of board meetings. In order for the board to take any action on a complaint, you must follow the complaint process established in policy.

Student Health Concerns

We have adopted and enforce policies to ensure that our campuses comply with Texas Department of Agriculture guidelines for restricting student access to vending machines containing foods of minimal nutritional value. Generally, this means that soft drinks and other foods of minimal nutritional value will not be available to elementary students during the school day or to secondary students during any designated meal periods.

As required by state law, we have and enforce prohibitions against student possession and use of tobacco, tobacco products, and e-cigarettes on campuses or at school-sponsored or –related activities. These prohibitions are addressed in the Student Code of Conduct and also in board policy and the employee handbook.

The district’s student health advisory council met 4 times during the preceding school year and will meet at least four times during each school year.

In collaboration with you and, if possible, your child’s physician, we will develop an individualized health plan for children with diabetes who need care for diabetes while in school or participating in a school activity. If your child has diabetes and will need care at school or while participating in a school activity, you must submit the diabetes management and treatment plan prepared by you and your child’s physician before or at the beginning of the school year, on enrollment after the beginning of the school year, or as soon as practicable following a diagnosis of diabetes.

Students with a diagnosed food allergy that places them at risk for anaphylaxis (sudden onset, whole body reaction to an allergen that can involve closing of airways, hives, swelling, irregular heartbeat, wheezing, and other symptoms) shall be cared for in accordance with District policy.

Students are permitted to possess and use over-the-counter sunscreen at school to avoid over-exposure to the sun and over-the-counter insect repellent to prevent mosquito bites, provided that the sunscreen or repellent is not being used for medical treatment of any injury or illness.

Physical and Mental Health Resources

The district’s board policies promoting student physical and mental health may be found online at [district’s Policy Online URL]. Some of the relevant Board policies include:

- Food and Nutrition Management: CO, COA, COB
- Wellness and Health Services: FFA
- Physical Examinations: FFAA

- Immunizations: FFAB
- Medical Treatment: FFAC
- Communicable Diseases: FFAD
- School-Based Health Centers: FFAE
- Care Plans: FFAF
- Crisis Intervention: FFB
- Trauma-informed Care: FFBA
- Student Support Services: FFC
- Student Safety: FFF
- Child Abuse and Neglect: FFG
- Freedom from Discrimination, Harassment, and Retaliation: FFH
- Freedom from Bullying: FFI

Each campus has a full-time school nurse and full-time school counselor. Parents and students who have physical or mental health concerns may contact the following:

- The school nurse is Perla Martinez contact phone # is 336-4131.
- The school counselors are Robert Knight and Anthony Urias contact phone # is 336-4131.
- The local public health authority is Pecos County Health Department contact phone # is 336-5355
- The local mental health authority Permian Basin Community Centers for MHMR contact phone # is 1-888-363-2855.

Student Illness or Injury at School

We will promptly attempt to notify you or a person you have authorized us to notify if we have knowledge that your child has been injured at school or has become ill at school. We have school nurses available on each campus and a secluded area where your child can stay if she or he is injured or becomes ill.

One of the forms we ask you to complete at the beginning of each school year is a form authorizing designated school employees to consent to medical treatment in case your child is injured at school or a school-related activity and requires emergency treatment. We, of course, will call you in such a situation and will also call for emergency medical assistance, if needed. **It is important, however, that you understand that the school district is not responsible for any cost of medical treatment or services provided after an injury at school or a school-related activity. We cannot and will not use public funds to pay individual student medical expenses.**

(Student Activity Permission and Student Activity and Transportation Permission forms available)

At the beginning of each school year, we offer you the opportunity to purchase low-cost student accident insurance that covers the student while at school. You may also purchase a policy that covers the student 24 hours a day. The school district is not the policyholder for this insurance; if you decide that additional protection would be a benefit and protection to you and your family, the contract is between you and the insurance company. We are authorized to and do purchase accident insurance for students who participate in interscholastic athletic practice and competition.

Although we want your child to attend school every day, we do not want your child at school if she or he has a communicable disease or is running a fever of 100° or more. Under State and local Health Department regulations, if your child has certain medical conditions, she or he must be excluded from school for a period of time. The principal can provide you a complete list of those conditions and periods of exclusion.

Administering Medicine at School

Often, students have to take prescription medication for a certain period of time as treatment for a medical condition. If at all possible, we ask that you schedule the timing of the doses so that the child takes the medicine at home. If children have to take medicine at school, you must make a written request to the principal or nurse. The school nurse or other authorized school employee will administer medications only from a container that appears to be the properly labeled original prescription container or from a properly labeled unit dosage container filled by the nurse from a properly labeled original prescription container. Only the nurse or other authorized school employees are permitted to administer prescription medicines at school. Other than prescription asthma medicine or anaphylaxis treatment for students with severe allergies that may result in anaphylaxis, we do not permit students to carry their own medications and self-administer.

Children with asthma or children with severe allergies that may result in anaphylaxis will be allowed to carry and self-administer their prescription asthma or anaphylaxis medicine under certain conditions. The student must have demonstrated to his or her doctor and to the school nurse that the child has the skills necessary to self-administer the asthma or anaphylaxis medicine. Additionally, you must provide us a written authorization for self-administration and a written statement from child's doctor that the student has asthma and is capable of self-administration and that includes the name and purpose of the medicine, the prescribed dosage, the times and circumstances for administration, and the period for which the medicine is prescribed.

We keep commonly used over-the-counter treatments, such as antacids, aspirin, acetaminophen, ibuprofen, antibiotic ointments, and the like in the nurse's office. Nurses or authorized personnel will administer these medications according to the labeled instructions only if you make a written request to the nurse, providing the same basic information as is required for administering prescription drugs.

If your child has unique medical conditions or any other condition that requires virtually immediate administration of medications under specified conditions, please contact the principal, who will schedule a meeting of appropriate personnel to ensure that your child's needs are met.

If your child has a food allergy or a severe food allergy that, in your judgment, would require immediate medical attention if the student were exposed to the allergen, we will ask you to disclose that information, including the food to which the child is allergic and the nature of the allergic reaction, at enrollment so that we may take necessary precautions for the child's safety. The information provided is confidential and will be disclosed only to those employees who need the information in order to appropriately care for your child.

Lost, Damaged, or Stolen Personal Items

We ask that you discourage your child from wearing or bringing to school expensive or irreplaceable jewelry, watches, sunglasses, or personal clothing that may be removed during the days, such as winter coats. Students are responsible for all their personal possessions while at school or any school-sponsored or school-related event. **It is important that you understand the school district is not responsible for any personal items that are lost, damaged, or stolen at school or a school-related activity.**

Each campus maintains a "Lost and Found" in the administrative offices; clothing and other items that are turned in as "lost" and not claimed by the end of the school year will be donated to a local charity.

Telephone Use

School telephones are for school business use. Students will be permitted to use school telephones only for emergencies and only with permission. If you call for your child during the school day, we will take a message and deliver it to the student at the end of the class period or other time that will least interfere with instruction. The Student Code of Conduct allows students to carry cellular phones or other electronic communication devices during the school day, but requires them to be turned off during instruction. Improper use, including possession of cellular phones, electronic communication devices, gaming consoles, or other electronic devices (such as, but not limited to pagers, radios, CD players, MP3 players, cameras) during the school day will result in the item being confiscated. Items will be returned **only to the parent** with a charge of \$15 for each offense. All fees must be paid using either cash or money order. Personal and business checks will not be accepted. When the fee is paid, the phone will be returned to the parent only.

In the event of a temporary school closure due to a widespread illness or epidemic, such as COVID-19, FSISD may deliver instruction to its students virtually through a remote learning platform. If you wish to view or attend a virtual learning session, you must first obtain approval of such a request from the campus principal. The principal can limit or restrict the frequency and duration of virtual classroom visits to ensure that disruption of the instructional process does not occur.

Parent Organizations/Volunteer Opportunities

Every campus in the district has an active Parent-Teacher Association/Parent-Teacher Organization/Parent-Teacher-Student-Organization, and we encourage you to actively participate in the group at your child's or children's campus(es). At the secondary schools, parents have formed booster clubs and organizations to support several types of student activities.

We encourage parents to volunteer in our schools. All volunteers must complete an application form, and the district will obtain a Criminal History Report on all applicants for volunteer programs. Approved volunteers participate in a training and orientation program before they are permitted to assist in school programs and activities.

Transportation Program

We provide transportation on school buses to and from school for those children who live more than two miles away from the school they attend. Students are required to comply with rules for conduct on school buses and to comply with the Student Code of Conduct while at authorized school bus stops waiting for the bus. Students who misbehave or violate the Code of Conduct while on the bus will be disciplined according to the Code of Conduct and may be suspended from the bus for a period of time.

Authorized Fees

Although the basic cost of your child's public education is provided through local tax revenues, state funding, and some federal funds, we may assess fees for certain kinds of materials and services, as described in the following list:

- a fee to cover the cost of materials when the student makes, builds, or prepares some product that becomes the student's personal property.
- dues for voluntary student organizations and clubs and admission fees to voluntary extracurricular activities.
- security deposits for materials, supplies, or materials that must be returned to the district.
- fees for personal PE equipment and clothing, unless the student provides his or her own clothing and equipment that meets school health and safety standards.
- fees for items of personal use or products a student chooses to purchase, such as student publications, class rings, annuals, and graduation announcements.
- a reasonable fee, not more than the annual cost of maintenance, for school-owned musical instruments and uniforms.
- fees for personal apparel used in extracurricular activities that become the student's personal property, such as cheerleader, pep squad, or drill team uniforms.
- a fee for vehicle identification for cars regularly parked on school property.

- a fee for student identification cards.
- a fee for school-provided driver training courses.
- a fee for an elective course taken for credit if it requires using facilities not available on school premises or employment of an educator who is not part of the regular staff.
- fees for attendance at summer school. If the course is one required for graduation, summer school fees will be assessed if the course is also offered during the regular school year.
- fees, not more than \$50, for attendance in a program offered outside of regular school hours that allows students who have excessive absences that would require losing credit to make up missed instruction and receive credit. This fee will be assessed only if a parent signs a form stating that paying the fee will not create a financial hardship or discourage the student from attending the program.
- a reasonable fee for transporting a student to and from school if the student is not an eligible rider and the district does not receive any state funds for a transportation allotment.

You may request a waiver of any required fee that you are unable to pay by contacting the principal who will determine ability to pay based on the criteria for identifying students who are eligible for participation in the free and reduced-price school breakfast and lunch program.

Food Service/Free and Reduced-Price Food Program

We serve a variety of nutritious food for students and faculty members at a nominal cost. We do not allow foods of minimal nutritional value, as defined by the federal Child Nutrition program, to be served or available for purchase in food service and eating areas during the time students are being served meals.

Students must follow directions for entering the cafeteria and observe good table manners and courteous behavior at all times, i.e., no cutting in line. Wearing hats in the cafeteria, loud talking, and unnecessary noise are considered poor manners and may result in disciplinary action.

Students may purchase meals in advance. We do not allow any student to charge meals more than two times before paying; however, a student is allowed to use the school phone to call home for lunch money. Parents may pre-pay for lunches, view current balances, view student's cafeteria purchases, and receive low balance email alerts through the **My School Bucks** program. Access to this program is available at www.myschoolbucks.com.

Our schools participate in the federal Child Nutrition Programs, which provide free and reduced-price breakfast and lunch programs to students based on family income levels. We maintain strict confidentiality as to whether students participate in the program.

If you would like more information about the program or an application, please contact Paul Casias, Director of Food Services at 432-336-4031

MIDDLE SCHOOL TARDY POLICY

STUDENT TARDIES

Immediately following the tardy bell, the teachers should close his classroom door.

Fort Stockton Middle School Tardy Procedures:

Effective instruction will only occur when teachers are prepared and implement quality and well-planned instruction for students who are in class on time and ready for that instruction. A student who is tardy is a hindrance to that effective process.

Students who are tardy according to the information below will be subject to the defined consequences or reasonable alternatives as approved by school administration:

Cumulative Tardies	Consequence
1, 2, 3	Warning Only
4, 5, 6, 7, 8, & 9	Detention with the corresponding classroom teacher at 3:35 pm.
10+	Corporal Punishment, ISS, or Saturday School

1. Students are tardy if they are not in the classroom when the bell sounds, unless they have a pass from another teacher or the office.
2. After the 3rd tardy in the same class, a tardy student will be issued a referral by that teacher indicating the date, time, and place for which the student will serve the detention. A copy of the referral will be sent to the office after the detention is or isn't served for record keeping.
3. Skipping an assigned detention will result in a harsher punishment that may include an additional detention, Saturday school, corporal punishment, or ISS in addition to making up the skipped detention.
 - STUDENTS ARE EXPECTED TO REPORT TO CLASS IN A TIMELY MANNER AFTER RECEIVING THEIR PASS TO CLASS.
 - TARDIES RESET AT SEMESTER. CONSEQUENCES RESET AS WELL.

Fort Stockton Independent School District Technology Acceptable Use Policy Agreement for Students

Revised January, 2018

Please read this document carefully. This information and an acknowledgement of this form is located in your students online registration.

If the student is under the age of 18, a parent or legal guardian must also read and acknowledge this agreement. Your acknowledgment of this document is legally binding and indicates the party who signed has read the (1) terms and conditions carefully, (2) understands the significance of this agreement, (3) and agrees to abide by all guidelines outlined in this agreement.

STUDENT AUP

Fort Stockton ISD Technology

A variety of technology, including but not limited to computers, software, and Internet Access are available to students of Fort Stockton Independent School District (hereafter referred to as “the District”) through local and wide area network services. We are very pleased to bring this access to Fort Stockton Schools and believe these services offer vast, diverse, and unique resources to our employees and students. Our goal in providing these services is to promote educational excellence in schools for students and to facilitate employees of the district in their effort to provide efficient and economical quality education. The smooth operation of our systems relies upon the proper conduct of all its users. It is very important that both you and your parents read and fully understand and abide by all aspects of the Fort Stockton ISD Student Acceptable Use Policy. Fort Stockton ISD owns all parts of the District’s local (LAN) and wide area networks (WAN) and reserves the right to protect the integrity of the district local and wide area networks. The FSISD Acceptable Use Policy complies with district Board Policy CQ Local and Legal, Electronic Communication and Data Management:

[https://pol.tasb.org/Policy/Download/995?filename=CQ\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/995?filename=CQ(LOCAL).pdf)

[https://pol.tasb.org/Policy/Download/995?filename=CQ\(LEGAL\).pdf](https://pol.tasb.org/Policy/Download/995?filename=CQ(LEGAL).pdf)

and contributes elaboration and other specific details pertaining to acceptable use of district computers, laptops, tablets, PDA’s, touch slates, smart phones, and other electronic devices,

whether on or off district networks; and finally including acceptable use of the Fort Stockton ISD WAN (Wide Area Network) and LAN's (Local Area Networks). Employees and students will be held responsible at all times for the proper use of their FSISD network account.

Internet/Technology Safety Policy

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting.

Fort Stockton ISD has taken measures to block and/or filter access to undesirable and inappropriate sites to maintain compliance with the Child Internet Protection Act (CIPA). An undesirable and inappropriate site is hereinafter defined as "one that portrays or depicts violence, profanity, partial and/or full nudity, sexual acts or text, gross depictions or text, intolerance, cult, drugs and drug culture, militant or extremist, gambling, and/or alcohol related content". While these protection measures are in place, it is impossible to filter all undesirable and inappropriate sites at all times. New sites are placed on the World Wide Web daily. As a result, students may inadvertently or purposely connect to an undesirable and inappropriate site. Should a

- student inadvertently access such a site, they should notify the principal, teacher, Campus Technology Contact or Technology Director immediately. As soon as the district is aware of any such site, measures will be taken to filter that site immediately. While it is the district's intent to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. Fort Stockton ISD may monitor online activities of students without prior consent. Students caught visiting undesirable and inappropriate sites may be disciplined as outlined in section Consequences of Improper Use – Students. Fort Stockton ISD firmly believes that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may procure material that is not consistent with the educational goals of the District.
- In accordance to the Protecting Children in the 21st Century Act, Fort Stockton ISD will provide for the education of minors about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms, to minimize the incidence of cyber predation/stalking of our students, whether in school or at home.
- "Cyber-bullying" is defined as bullying through the use of technology or any electronic communication by such things as electronic mail, internet communications, instant message, text message or facsimile. Cyber-bullying includes, but is not limited

to:

- ✓ **Flaming**- deliberate sending or posting of electronic messages to a person(s) either privately or publicly.
- ✓ **Impersonation**- when a person pretends to be or poses as another person. Once the impersonator has access to the victim's information, considerable damage can occur.
- ✓ **Sending malicious code**- intentionally to damage or harm the victim's system or to spy on the victim.
- ✓ **Sending images and videos**- is a growing concern. Photographs and videos taken using cell phones of other students in bathrooms, locker rooms, or other compromising situations are easily distributed electronically, and sometimes published on video sites such as YouTube.
- ✓ **Trickery**- when a person purposely tricks another person into divulging secrets, private information or embarrassing information, and publicly discloses that information online.
- ✓ **Sexting**- sending, receiving, or forwarding sexually suggestive nude or nearly nude photos or sexually explicit or suggestive messages through text message or email, usually with the consent of all persons involved, however, once an image or message is digitized, it is very easy to forward to anyone, including unintended recipients.
- ✓ **VIOLENCE and CRIMINALITY** - engaging in bullying that encourages a student to commit or attempt to commit suicide; (2) inciting violence against a student through group bullying; or (3) releasing or threatening to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.

It is the responsibility of every student, parent and employee of the school district to recognize acts of online predation, cyber-bullying and retaliation. Any student who believes that he or she has been the victim of online predation/stalking, cyber-bullying or retaliation should report it immediately to his or her teacher or principal or other school official so that measures can be taken to end the abuse. All forms of electronic harassment either during school hours or after school hours will not be tolerated by Fort Stockton ISD.

Technology Use Terms and Conditions

The smooth operation of the District's local and wide area networks relies upon the proper conduct of the end users who must adhere to strict guidelines. These guidelines are provided here so that you are aware of the responsibilities you are about to acquire. In general, this requires efficient, ethical and legal utilization of the network resources. A student in violation of any of these provisions is subject to disciplinary action as stated in section Consequences of Improper Use – Students.

1. **Permitted Use and Terms** - The use of the District's network and all technology services and resources is a privilege, not a right, and extends throughout the time a student is enrolled

in the District providing the student does not violate the District's policies contained in this Acceptable Use Policy. A student not in compliance with all parts of this Acceptable Use Agreement is subject to disciplinary actions outlined in section Consequences of Improper Use – Students. Fort Stockton ISD administrative staff will determine what improper use is and their decision is final. The Administration may limit or revoke an account at any time as required without prior notification to the individual. The Administration of Fort Stockton ISD may request the Technology Director to deny, revoke, or suspend or limit specific user accounts. The Technology Director may deny, revoke, or suspend or limit user accounts that are deemed detrimental to the integrity of the network computing environment.

2. **Acceptable Use of the Internet** - The purpose of the Internet is to support research and education in and among academic institutions in the U.S. by providing access to unique resources and the opportunity for collaborative work. The use of each student account must be in support of education and research and consistent with the educational objectives of Fort Stockton ISD. Use of the District's technology network or resources for commercial activities, product advertisement or political lobbying, is strictly prohibited.

3. **Email** - At this time, students are not given email accounts through the District's email services. However, should a student need the use of email in the course of a class, the teacher will provide monitored email access through a safe online student email account, such as Gaggie.net. When using email for school, students are expected to follow accepted email etiquette as well as the guidelines below:

- a. Use appropriate language. Swearing, vulgarity, ethnic or racial slurs and any other inflammatory or abusive language are prohibited.
- b. Proliferation and forwarding of jokes, stories, etc. that have no education value is prohibited. These items take up valuable server space and resources and potentially spreading embedded malicious code. When you receive an item of this kind, delete it immediately and do not send it to anyone else.
- c. Illegal activities are strictly forbidden. Messages relating to or in support of illegal activities may be reported to the authorities.
- d. Generally, do not reveal your personal address or phone number or those of students or school employees to anyone through email.
- e. Electronic email is not guaranteed to be private. The teacher, system administrator, and Technology Director has access to all student email. Email may be monitored randomly to ensure proper use of email accounts.
- f. All communications and information accessible via the school network are property of Fort Stockton ISD and are subject to public information requests.

4. **Acceptable Use of Fort Stockton ISD technology, including, but not limited to hardware, software, technology devices, and local and wide area networks** - The purpose of all components of the Fort Stockton ISD technology and network(s) is to provide technology tools for educational use only. Students are expected to abide by the generally accepted rules of network etiquette.

Students should strictly adhere to the following guidelines:

- a. Students must have a signed Student AUP on file in order to access the World Wide Web (Internet).
- b. Students are prohibited from downloading or bringing into the district via their network folders or any removable storage device, any software and installing that software onto the local hard drive of any computer. Students are strictly forbidden to participate in any type of illegal activity while using the District's technology resources.
- c. Students are prohibited from signing into chat rooms unless under the direct supervision of their teacher for educational purposes.
- d. Students will not create, copy, or transmit material which infringes the copyright of another person or organization (For example, plagiarism of electronic material of any kind).
- e. Students will not willingly and purposely bypass or attempt to bypass district content filtering system.
- f. Students are prohibited from accessing, creating, or transmitting material which is defamatory or designed to cause annoyance, inconvenience or needless anxiety of others (For Example: cyber bullying, hate mail), even if such activities occurred outside of school (For Example: uploads to MySpace, Facebook, Blogs and other hosting sites or email, or any live IRC or bulletin postings of any kind).
- g. Students are prohibited from altering the computer hardware or software in any way. This includes changing any configuration of any computer or technology device. Do not try to repair the hardware or software at any time, even if a teacher or principal says it is okay. Only authorized personnel are allowed to install, configure, and maintain hardware and software.
- h. Students are prohibited from moving any computer(s) or technology devices without Permission from the Campus Principal, Campus Technology Contact, if applicable, or Technology Coordinator. Acts of non-compliance of this nature will be considered theft and offenders will suffer consequences outlined in section Consequences of Improper Use – Students.
- i. District-provided bandwidth is reserved for educational and school district business purposes only. Students will not engage in activities which waste district network resources. (For example, non- educational uses of technology such as gaming of any kind unless used for educational purposes and is teacher directed, accessing or downloading music, movies, and/or videos whether *streaming or other, creating or forwarding non-educational activities using district-provided mediums such as email, district bandwidth, or any other type of district communication.) *Streaming video is currently being utilized for educational use within the district, but is reserved strictly for teacher-led educational purposes only.
- j. Students should not reveal his/her personal address or phone numbers or those of any other person while using the Internet.
- k. Students are to save their data files in storage locations designated by the District Technology Director only. The district is not responsible for lost data due to incorrect

storage.

- l. Students will not trespass in another person's folders, work, or files.
- m. Students are to login to the Internet and their digital storage network using only their own unique login ID and password. Students are NEVER, under any circumstances, login using anyone else's ID and password. Students are NEVER to share their password with anyone, except a teacher, if needed. If you suspect that someone else knows your password, you should contact your classroom teacher, Campus Technology Contact, if applicable, or Technology Director immediately and request a password change.
- n. Students will be held responsible for the contents of their file storage location on the Network Attached Storage (NAS) or in special instances, a local hard drive. Students should monitor the contents and delete unnecessary items in their folders often. Should you suspect tampering with your files or file storage location, you should notify your classroom teacher, or the Campus Technology Contact, if applicable, or the Technology Director immediately. Technology support staff will attempt to recover lost or damaged files only if those files were saved to the student's assigned data storage. Students are prohibited from using any method whatsoever to gain access to Administrator privileges to the local or wide area network. Only designated technology staff may access parts of a system with that designated access. Any attempt will be considered as malicious hacking and will be dealt with accordingly. Should an employee or student suspect or witness any other person accessing prohibited system resources, they should contact the Campus Technology Contact, if applicable or Technology Director immediately. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the District's technology resources.
- o. Students will not waste district resources, and are prohibited from using the network in such a way that would disrupt the use of the network for other users by engaging in activities which cause or are liable to cause disruption of district networks or denial of service to other users on district networks. (For example, introducing or attempting to introduce a virus, worm, Trojan, or spyware onto district networks).
- p. No students or other children are permitted to work on district computers unsupervised, at any time.

5. **Hardware / Software Maintenance** – Fort Stockton ISD uses many technology utilities in day-to-day management of all parts of district networks. Some of these utilities, while providing the capability to remotely manage/maintain user computers, also provide opportunity for surveillance of user computer activity. Users are thus notified that at any time their technology activity could be monitored. Any information derived from surveillance could be used against this user.

6. **Telecommunication Services** - Telecommunication services are provided as a service for educational purposes. Students are allowed limited access to telecommunication services and may make local telephone calls with permission from their teacher or office personnel. All

personal long-distance calls must be made with a calling card only. Some calling cards may or may not work with the school telephone system. A local or long-distance personal telephone call should never extend more than 5 minutes.

7. **Network Security** - Security on any computer system is a high priority. Measures have been taken to prevent outside sources from “hacking” into Fort Stockton ISD local and wide area networks and/or participating in other unlawful online activities. “Hacking” is defined as any attempt by an unauthorized user to change, alter, or break into the Fort Stockton ISD network. If you can identify a security problem, you must notify a school administrator or the Technology Director immediately. Do not demonstrate the problem to others.

8. **Network Accounts** - Secondary students (Middle School and High School) will be assigned an individual account for accessing district resources. Students may NOT share their account with anyone or leave the account open or unattended. Attempting to log on to a computer or E-mail system by using another’s account is prohibited.

9. **Copyright** - All Students of Fort Stockton ISD will comply with all copyright laws at all times.

10. **Warranty** - Fort Stockton ISD makes no warranties of any kind, whether expressed or implied, for the service it is providing. Fort Stockton ISD will not be responsible for any damages you suffer. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by anything whether it is the fault of outside influences, human or mechanical, or inside influences human or mechanical including, but is not limited to:

- “Acts of God” (lightening, summer heat, power outages, hardware & software failures, etc.)
- Improper use or non-use of your assigned network folders (S: Drive- public student share and/or your assigned digital folder- private)
- Public shares, such as the S: drive, are **NOT SECURE**. Use them at your own risk. Anomalies, both human and network related, such as, deletion, disappearance, movement of folders, saving over files, and other such mishaps will and do occur.
- Negligence of your errors or omissions
- Use of any information obtained via the Internet is at your own risk. Fort Stockton ISD specifically denies any responsibility for the accuracy or quality of information obtained through its services.

11. **Vandalism** - Vandalism is defined as any attempt to harm or destroy data or equipment of another user, Internet, or any other connected agency or other networks that are connected to the FSISD Internet backbone or any attempt to modify, delete, or add to the present network. Students are strictly prohibited from performing vandalism acts of any kind to the District’s technology resources. This includes, but is not limited to, the uploading or creation of viruses. In the event that you suspect that your computer has a virus, notify your classroom teacher, the Campus Technology Contact, if applicable or Technology Director immediately.

12. **Forgery Prohibited** - Forgery or attempted forgery of electronic messages is prohibited. Attempts to read, delete, copy, or modify the electronic mail of other system users or deliberate interference with the ability of other system users to send/receive electronic mail is prohibited.

13. **Termination/Revocation of System User Account** – The District may suspend or revoke a system user’s access to the District’s system upon violation of District policy and/or administrative regulations regarding acceptable use.

Examples of Offenses

The following are examples of 1st, 2nd, and 3rd degree offenses. This list is not all inclusive.

1st Degree Offenses

- Accessing the Internet without requesting permission from an instructor at each instance.
- Using chat or other communication software.
- Changing system or network settings (i.e. screen saver, backgrounds).
- Access storage devices without prior permission from the instructor.

2nd Degree Offenses

- Using obscene language.
- Downloading, installing, or attempting to install software or files (i.e. installing games, streaming music or video).
- Accessing or attempting to gain access to another user’s password or account.
- Giving a password or account to another user.
- Violating copyright laws (i.e. plagiarism).

3rd Degree Offenses

- Harassing, threatening, or attacking others through the use of the network (cyber bullying).
- Damaging computers, computer systems or other computer networks including attempting to access systems to which the student has no authorization (i.e. hacking, spying, attempting to access proxies).
- Accessing or attempting to access, sending, or displaying offensive messages, pictures, or web sites (pornography or ‘hate’ sites).
- Employing the network for commercial use (i.e. selling video/music CDs, auction sites).
- Installing or attempting to install denial of service software (i.e. virus, sniffers).
- Stealing Fort Stockton ISD property (i.e. hardware, software, peripherals, etc.).
- Engaging in any activity which contravenes the laws of the United States or any other applicable jurisdiction.
- Connecting or attempting to connect personal computing devices to the FSISD network

(i.e. PSP, Personal Laptops with broadband cards, cell phones or any other personal data devices).

14. **Consequences of Improper Use - Student**

1st Degree Offenses—Student, parent, teacher, and administrator conference will be required to assess and correct the problem. Student will be assigned to detention, in-school suspension or other disciplinary measures at the administrator’s discretion. The student/parent will be held financially responsible for any necessary repairs.

2nd Degree Offenses—Student, parent, teacher, and administrator conference will be required to assess and correct the problem. Student will be assigned to detention, in-school suspension or other disciplinary measures at the administrator’s discretion. The student/parent will be held financially responsible for any necessary repairs.

3rd Degree Offenses—Student computer access privileges will be revoked for the remainder of the school year, and the student/parent will be held financially responsible for any necessary repairs. Loss of computer access privileges includes removal from all computer lab courses.

Habitual 1st or 2nd degree offenses can result in a 3rd Degree Offense consequence. Administrative action can include disciplinary or legal action including, but not limited to, criminal prosecution and/or penalty under appropriate state and federal laws. Improper or unethical use may result in the following disciplinary actions. Student actions not in compliance with the Student Acceptable Use Policy could result in:

- a. User account to technology services restricted in part or whole or completely revoked
- b. Restitution for costs associated with system restoration, hardware, software, etc.
- c. Detention
- d. In-school Suspension
- e. Loss of class credit
- f. Permanent removal from class and/or assigned an alternative class
- g. Suspended or expelled from school
- h. Alternate education assignment
- i. Criminal charges filed
- j. The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to misuse of the District’s computer systems and network.

Disclaimer – The District’s system is provided on “as is, as available” basis. The District does not make any warranties, whether expressed or implied, including, without limitation, those of fitness for a particular purpose with respect to any services provided by the system and any information or software contained therein. The District uses a variety of vendor-supplied hardware and software. Therefore, the District does not warrant that the functions or services performed by, or that the information or software contained on the system will meet the user’s requirements. Neither does the District warrant that the system will be uninterrupted or error-free, nor that defects will be corrected. Opinions, advice, services, and all other information expressed by system users, information providers, service providers, or other third-party individuals in the system are those of the providers and not necessarily the District.

STUDENT AUP

I have read the Fort Stockton ISD Acceptable Computer Use Policy and understand that the Internet account is designed for educational purposes only. I also understand that even though Fort Stockton ISD has an Internet filtering system, it is impossible for Fort Stockton ISD to restrict access to all controversial materials. I understand that I am responsible for my own actions on the Internet. I will not hold Fort Stockton ISD responsible for or legally liable for materials distributed to or acquired from the network.

As a student of Fort Stockton ISD, I agree to model appropriate computer etiquette and acceptable use of the network and proper network etiquette. Additionally, I agree to report any misuse of the information system to my teacher. I understand that misuse can come in many forms including, but not limited to, messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described in the Fort Stockton ISD Acceptable Computer Use Policy.

I accept full responsibility for my actions when accessing the Internet. I hereby request an Internet account for myself, for educational and instructional use while a student of Fort Stockton ISD.

This information and an acknowledgment of this form is located in your students online registration.

<p style="text-align: center;">STUDENT AUP PERMISSION TO DISPLAY WORK</p>

Permission to display student work: I give FSISD permission to display my papers, projects, pictures, and/or electronic/video presentations to use on such medium including, but not limited to newsletters, school newspapers, documents, and/or the District web page. Only first names, if any names, will be used on the FSISD web page.

Mark one of the following boxes:

- Yes**, I give my permission to display my work as described above
- No**, I do not give permission to display my work as described above

This information and an acknowledgment of this form is located in your students online registration.

Academic Requirements

ACADEMIC HONESTY :Students found to have engaged in academic dishonesty shall be subject to grade penalties on assignments and/or tests and disciplinary penalties in accordance with the Student Code of Conduct and the home campus Academic Honesty Policy. Academic dishonesty includes cheating and/or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that students have engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.

ACADEMIC TESTING: Teacher constructed tests are given as needed. Students can expect tests to be administered in all academic, career and technical education areas. Six weeks and semester examinations will be administered on a scheduled basis to distribute the test load to students. Other tests such as weekly, chapter, and/or unit tests will be given as deemed necessary by the teacher and / or principal.

Teacher Responsibilities

- Ensuring that students understand and know how to complete assignments successfully.
- Defining the work to be completed at home and making sure appropriate resources and materials are readily available.
- Giving instructions to parents/guardians, when appropriate and explaining how they may help students complete the homework.
- Considering homework as one part of the total learning process by monitoring, collecting and providing meaningful feedback to students.

- Reviewing and grading homework assignments regularly to give students feedback on their learning.
- Informing students of homework assignments missed because of absence or substituting another activity for the missed assignment so that there are no gaps in their learning.
- Assigning homework/projects over extended holidays within the school year that are due on the first class upon returning will be avoided.

Student Responsibilities

- Understanding the homework assignment(s) before leaving school.
- Taking home all necessary materials to complete assignment(s).
- Having an organized means of keeping and carrying homework to and from school.
- Arranging for a place to work and having a regular time to study.
- Scheduling time for homework that is compatible with family and/or after-school activities.
- Completing homework with a minimum of parental help.
- Completing homework assignment(s) as carefully and as neatly as class work.
- Completing homework and turning it in on time.
- Budgeting time for long-term projects.
- Completing all work missed because of absences or school activities.

Parent/Guardian Responsibilities

- Reading and discussing the District's homework policy with students and encouraging good study habits.
- Providing necessary assistance and a positive, supportive attitude and encouraging good study habits.
- Communicating any concerns and questions regarding homework assignments to students' teacher.
- Encouraging students to seek additional help, if needed, from the teacher.
- Providing an appropriate time and environment for study and learning; checking the homework for completion and showing an active interest in it.
- Monitoring television, technology and outside activities to be sure students have sufficient study time

PROCEDURE FOR MAKE-UP WORK FOLLOWING AN ABSENCE

Students are required to make up assignments, homework, projects, quizzes and tests missed due to absences.

Students will be allowed reasonable time to make up assignments, homework, projects, quizzes and tests missed due to absences.

- At the secondary school level, reasonable time is defined as one class day per class missed, e.g. students who miss class on Tuesday have until the beginning of class on Thursday to turn in make-up work.
- For extended absences, make-up assignments shall be made available to students after two consecutive class days of absence.
- Teachers will provide the assignments to the students and inform students of the time allotted for completing make-up assignments, homework, projects, quizzes and tests.
- **It is the student's responsibility to obtain, complete and submit the missed work in the time allotted.**

Students will not be required to take a quiz or test on the day returning to class from an absence if the quiz or test was announced during the student's absence.

After their return to class teachers are required to make arrangements with the student within two class days to take a test/quiz if the test/quiz was announced during the student's absence.

The teacher can extend this provision up to one week to allow the student time to prepare for an exam.

Make-up work and tests for all absences should be of the same rigor, but not necessarily the same format, as the original activity, assignment or test.

Make-up tests or presentations may be scheduled before school, after school, during study hall or during the student's class period, at the teacher's discretion to ensure that new and/or significant content is not missed.

Students should make prior arrangements with teachers for making up missed work when the absence can be anticipated, e.g. a dental appointment, court appearance or appointment, approved school-related activities, etc.

After a prolonged absence, the teacher has the right to exempt a student from some assignments if the teacher determines that doing so will not have a negative impact on the student's ability to master the content or unfairly bias his/her grade.

PARENT/GUARDIAN-TEACHER CONFERENCES : Parent/Guardian-teacher conferences are a valuable source of information for both the parents/guardians and the teacher. Conferences provide the opportunity for parents/guardians and the teacher to become better acquainted and to combine efforts in the interest of the students. Conferences also allow students to understand that the school and the home are working together for their benefit. When student behavior is unsatisfactory and/or they are in jeopardy of failing, the teacher will communicate directly with the parents/ guardians. When parents/guardians

request a conference, the teacher should be given at least 48 hours advance notice. Parents/Guardians are encouraged to check the Parent Portal and teacher web pages, as they are communication tools for parents/guardians.

CHANGING GRADES: Grades should be carefully computed and their basis analyzed prior to their being awarded, changing a grade should occur only under very special circumstances:

- A student's academic or conduct grade may be changed only by the teacher of that class and with the written approval of the principal.
- Grades may be changed by the teacher if an error in computation was made. Documentation of such errors should be presented to the principal before the grade is changed on using the approved request form. The form will be copied to Student Services for correction to TxEIS. The teacher will be responsible for adjusting the electronic grade book.

TRANSFER STUDENTS:

When a student transfers into Fort Stockton Middle School, the grade provided by the sending school is recorded as the grade to date for that grading period. Depending upon the time remaining in the grading period, Fort Stockton Middle School teachers should take as many assessments as possible in order to provide an accurate grade for that grading period. Beginning with the next grading period, policy guidelines must be followed.

For example, if a student transfers in during the fourth week of the third six-week period, there will be two six weeks grades which have been issued by the sending school. These should be recorded for the six weeks grades. The sending school should have issued a "withdrawal grade." This grade will be recorded for the current six weeks and will constitute 2/3 of the student's grade which would be factored in to the computation of the six weeks grade. The student should be given the comprehensive final for that class and the semester grade should be determined according to policy.

CURVING OR WEIGHTING GRADES: When a teacher believes that the grades on any test or the final exam should be curved, the following procedures should be followed.

- A notation should be made in the labeling column of the grade book that the grade was curved and what factor was used i.e. "Grades curved by 10 points."
- Any curving or weighting of grades must be fair and logical.
- The rationale used for the curving should be recorded by the teacher and available upon request by the department chairperson or administration.

FACTORS NOT TO BE USED IN GRADING

- In the State of Texas, a teacher may not deduct points from a student's academic grade because of disciplinary infractions.
- When a student fails to clear a record on textbooks, library books, or other school owned equipment, the academic grade may not be withheld or lowered. Every effort should be made to work with parents for the return of such equipment. In addition, the school may refuse to issue any additional school-owned equipment until the record is cleared. This can include withholding textbooks, restricting students from participating in extra-curricular events and withholding library privileges.

SEMESTER FINAL EXAMS

- In accordance with policy, all final exams must be comprehensive. That is, they must cover materials taught throughout the semester and must provide an assessment of total learning for the semester.
- Students will not be able to take any final exam before the posted final exam schedule begins. If a student needs to take a final before their posted time, she must submit a written request to the principal in advance including the extenuating circumstance that is prompting the request. The decision of the administrator will be final and shared with the teacher in writing.
- The final exam schedule must be followed as printed unless written exceptions are made by the principal. All students are required to attend each class during the posted time including special areas such as shop, P.E., etc.... Students must be supervised during those posted times even if there is no formal final exam.

NOTE: This document provides procedural guidelines, specific suggestions and district expectations for the implementation of a campus policy. This set of guidelines is intended to provide guidance for teachers to follow in determining grades for students. The rationale for this set of guidelines is to achieve fair, accurate, and consistent assessment of student achievement and feedback to students and parents about student progress. All of the procedures are to be followed for all students. Exceptions can be made for special circumstances not covered in these procedures following a conference with the principal.

POWER OF ICU

What is ICU? ICU stands for Intensive Care Unit, just like in a hospital. ICU is an academic support system for students and communication tool for teachers and parents and is built around a school-wide electronic

database that tracks missing assignments. All students completing all assignments is the foundation of this program. Students learn quickly if they have one missing or poor quality assignment, their grade is sick and needs attention.

Students with missing or poor quality assignments have their names placed on an ICU list that can be viewed by all staff members. Students are asked by a variety of staff members: "Who do you owe?" "What do you owe?" "What do you need?" "How can I help?" Staff members re-teach content material and provide students with extra assistance to complete their work: before school, during lunch, after school, etc. Names are removed from the ICU list when assignments are completed and quality work has been done.

It is crucial that parents, teachers, and administrators are all on the same page and convey the message that **"All students will complete all assignments and do quality work."**

If your child's name is placed on the ICU List:

- You will receive a text and/or an email message.
- Your child will be given an opportunity to complete the assignment on his/her own.
- If the work remains unfinished, additional arrangements may become necessary for your child to complete the assignment (e.g. before school, during lunch, after school, etc.).

Parent Involvement Policy

The staff of Fort Stockton Middle School seeks to involve parents in an effective school-home partnership in order to provide the best possible education for our students. These parent involvement activities are integrated into the school master plan for academic accountability. Elements of this policy include:

1. Regular Communication with Parents:

In order to build consistent and effective communication between the home and the school, and to assist teachers and administrators to communicate effectively with parents in a timely manner, regular communication will include the following:

- School Newsletter
- Six Weeks Report Cards
- Parent-Teacher Compacts
- Awards Assemblies
- AEIS Report
- Handbook and Code of Conduct
- Marquee Announcements
- School Messenger program for calling
- Special Events/Reminder Notices
- Intervention Meetings
- Interim progress reports
- TEA School Report Card
- E-mail between teacher and parents
- Annual School Calendar
- Superintendent's Newsletter

Annually, the school will convene a meeting to which all parents of participating students are invited to inform the parents of the school's participation in the Title I program and of the parents' rights to be involved. (Annual Parent Meeting, Teacher-Parent Conferences) Campus Improvement Plan meetings provide opportunities for parents to formulate suggestions that the school may consider.

2. Parent Trainings:

These are opportunities to help parents develop skills to use at home that support their children's academic efforts & social development. They provide parents with techniques and strategies that they may utilize to improve their children's academic success and to assist their children in learning at home. Some activities may include:

- Academic Planning
- District Standards and Assessment
- Community Resources

3. Parent Support:

a) Practice (also known as Homework)

Practice is assigned most school nights and serves a number of purposes: to practice and extend classroom learning, to develop responsibility and work habits, and to provide parents an opportunity to interact with their children and their education. Parents can support the school and their child's success by helping with practice in the following ways:

1. Help your child get organized. Remind him/her to bring home the necessary materials: binder, pencils, paper, etc.
2. Agree upon a regular study time and stick to it.
3. See that your child has a regular, suitable study place with good light, plenty of room, and no distractions (Television, Phone, Family noise, etc.).
4. Ask to see what your child has done each night and ensure that the work is returned to the teacher. Show interest in what he or she does in school.
5. Contact the teacher if your child has difficulty understanding an assignment. Our goal is to help your child reach grade level standards and beyond.

b) Citizenship and Student Behavior

Students are to display good citizenship in the cafeteria, on the playground, on the bus, and in the classroom. Staff and parents should work together to help children understand the meaning and importance of good citizenship.

Specific rights, rules and responsibilities regarding student behavior are detailed on the Student Rights and Responsibilities page of the Student/Parent Handbook.

Each student is provided a copy of this handbook at the beginning of each school year.

c) Parent Visitations

A wonderful way to show your child you are interested in his/her life at school is to visit the classroom, and the school welcomes any parent who wishes to help or simply observe.

The following visitation guidelines will help minimize disruption of the class:

1. Schedule your visit with the classroom teacher and school office in advance, if possible.
2. Leave younger children at home, to lessen distractions if possible unless arrangements are made with the teacher.
3. The day you visit, stop by the office to sign in as a visitor and receive a visitor's badge.
4. When in the classroom, do not engage the teacher in conversation that would prevent him/her from supervising and interacting with the students.
5. Before leaving campus, please check out through the office.

d) Parent Participation

Parents are urged to involve themselves in one or more school or district committees. These committees meet periodically throughout the year to plan for student activities and academic programs, to discuss parent and staff concerns, to approve categorical program budgets, and to enhance parent understanding and skills. Without parent participation, our many extra programs could not exist, and our students would not be nearly so successful. Notices about meetings and of the activities listed below will be sent home regularly. Parents wishing to participate may contact the school office to volunteer or can normally just show up at the announced time and place.

- Campus Improvement Plan and District Improvement Plan Committees - Determine school improvement goals and prioritize budget expenditures for some categorical programs.
- Migrant Parent Advisory Council (PAC) – Assists in planning district programs for farm-worker families. Information is provided to parents concerning school programs, community resources, health concerns, legal rights, child development, etc.
- Language Proficiency Assessment Committee (LPAC) – Assists in planning the program to serve English Language learners at the school site and explore opportunities for all students to learn English. The district LPAC helps set district English Language Learner program goals and plans for the spending of extra funding provided by the state for this purpose.

Other opportunities for participation include:

- School Site Activities
- Band and Choir Concerts
- Athletic events
- Classroom Volunteer/Mentor
- Teacher/Parent Conferences
- ARD Meetings
- Intervention Meetings

Middle School – Parent Compact

Dear Parent/Guardian:

We value your role in working to help your child achieve high academic standards. The purpose of the school-parent compact is to communicate a common understanding of home and school responsibilities to assure that every student attains high academic standards leading to a quality

education. The following information will serve as an outline of various ways you and the school staff can build and maintain a partnership of shared responsibility for your child's learning.

School's Responsibility:

- Provide high quality curriculum and instruction in a supportive and effective learning environment that enables the child to meet Local, State and National student academic standards (Assist all students in meeting the PASS standards and Objectives as well as making Adequate Yearly Progress (AYP)).
- Provide you with assistance in understanding academic achievement standards and assessments and how to monitor your child's progress.
- Provide opportunities for ongoing communication between you and teachers through:
 - a. Parent/teacher conferences
 - b. Frequent reports regarding your child's progress, and
 - c. Opportunities to talk with members of the staff, volunteer at school functions.
- Provide the staff with appropriate professional development activities.
- Maintain highly qualified teachers.
- Provide a safe and secure learning environment.

Parent's Responsibility:

- Ensure that my child attends school daily and arrives to school on time.
- Encourage my child to follow the rules and regulations of the school.
- Monitor my child's homework.
- Attend parent/teacher conferences and participate, when appropriate, in discussions relating to the education of my child.
- Volunteer in my child's school and classroom if time or schedule permits.
- Communicate positive information regarding teacher, principals, coaches, and other campus personnel when discussing school with my child.
- Seek information regarding my child's progress by conferencing with teachers, principals, and other district personnel.

Student's Responsibility:

- Attend school regularly.
- Complete and turn in all classroom and homework assignments on time.
- Accept responsibility for my own actions.
- Show respect for myself, other people, and property.
- Make the effort to do my best.
- Resolve conflicts peacefully.

School, Parents, and Student Responsibilities:

- High student expectations.
- Improve student academic achievement.
- Build and develop a partnership to assist the children of the community achieve high academic standards.

Please review this compact with your child. The contents of the compact may be discussed with you during a parent/teacher conference as it relates to your child's school progress.

Thank you for your support and involvement in your child's education. For more information please contact the person below.

.

Linda Chavez

Middle School Principal

linda.chavez@fsisd.net

432-336-4131

Póliza del Envolvimiento de Padres

El personal en la Middle School trata de envolver a los padres en una asociación efectiva de casa-escuela para proveer la mejor educación posible para nuestros estudiantes. Estas actividades de envolvimiento de padres son integradas sobre el plan superior escolar para académicos explicables. Elementos de esta póliza incluyen:

1. Comunicación Regular con los Padres:

Para construir comunicación consistente y efectivo sobre el hogar y la escuela y para entrenar a los maestros y administradores para comunicar efectivamente y de una manera puntual con padres la comunicación regular va incluir lo siguiente:

- * Cartas de Bienvenidas por maestros
- * Anuncios en el marquee
- * Calendario Escolar Anual
- * Notas de recordatorios para Eventos Especiales
- * Libreta de Calificaciones cada seis semanales
- * Conferencias de Padres una vez por año
- * Noche de Padres
- * Asambleas Escolares (Padres son invitados)
- * Compactos de Padre-Maestro
- * Reportes de progreso Provisionales para estudiantes que están reprobando
- * Website/School Messenger
- * Reportes del AEIS

Juntas anuales del programa Titulo I para los padres de hijos que están designados en el programa Titulo I serán dados para informar a los padres de la participación escolar en el programa y para explicar sus requisitos y derechos de padres que serán envueltos. Padres de estudiantes participando en el programa Titulo I serán animados en ayudar organizar, planear, y revisar, los programas de Titulo I para propósitos de mejoramiento. Juntas del Concilio Escolar (Campus Improvement Plan) suministran oportunidades para que padres puedan formular sugerencias que el sitio escolar pueda considerar.

2. Entrenamiento para Padres:

Estos son oportunidades para ayudarles a los padres en desarrollar habilidades para usar en casa que apoyaran a los esfuerzos y desarrollo social académico de sus hijos. Ellos suministrarán a los padres con técnica y estrategias que ellos puedan utilizar para mejorar el éxito académico de sus hijos y para asistir a sus hijos en el aprendizaje en casa. Una encuesta de Evaluación de La Necesidades de Padres es administrada en la primera Noche de Padres y algunas otras de estas actividades puedan incluir:

- * Habilidades y Juegos de Lectura
- * Juegos de Matemáticas

- * Orientación de Kínder
- * Habilidades de Escritura
- * Pandillas, O otros Puntos de
- * Recursos de la Comunidad
- * Ayudando con la Tarea
- * Evaluación y Normas del Distrito
- * Conocimiento de Colegios, Colocación de Metas para Carreras

3. Apoyo de Padres:

a) Tarea

Según la póliza de la Middle School, se asignará tarea cada día escolar y servirá para un número de propósitos: para ejercitar y extender el aprendizaje en el salón, para desarrollar la responsabilidad y hábitos de hacer tarea, y para proveer a los padres una oportunidad de afectar uno a otro mutuamente con sus hijos y su educación. Padres pueden apoyar a la escuela y el logro de su hijo por ayudar con la tarea de las siguientes maneras:

1. Ayude a su hijo organizarse. Hacer acordar a su hijo/a de traer a casa las materias necesarias: cuaderno, lápiz, papel, etc.
2. Estar de acuerdo de un horario regular para estudiar y no abandonarlo.
3. Encontrar el modo de que su hijo/a tenga un lugar, adecuado para estudiar, bien alumbrado, lugar amplio, y no distracciones (T.V., Teléfono, Radio).
4. Pregúntale a su hijo/a que ha hecho cada noche y que se le regrese a la maestra/o. Exhibir interés en lo que el/ella hace en la escuela.
5. Ponerse en contacto con el maestro si su hijo/a tiene dificultad comprendiendo la tarea. Nuestra meta es de ayudar a su hijo/a alcanzar el nivel estandarte de su grado o más.

b) Ciudadanía y Comportamiento Estudiantil

Los estudiantes deben exhibir buena ciudadanía en la cafetería, en el área de jugar, en el autobús, y en la clase. Personal y padres deben trabajar juntos para ayudar a los niños comprender el significado y la importancia de buena ciudadanía.

Derechos específicos, reglas y responsabilidades tocante el comportamiento estudiantil son detallados en la página de Derechos Estudiantiles y Responsabilidades del Libro Estudiante/Padres. Cada estudiante este proveído con una copia de este libro al principio de cada año escolar.

c) Visitas de Padres

Un modo maravilloso de enseñarle a su hijo/a que usted está interesado con la vida de él/ella en la escuela es de visitar su clase, y la escuela le da la bienvenida a cualquier padre que desea

ayudar o simplemente observar. Las siguientes guías de visita le ayudaran a disminuir la interrupción de la clase.

1. Fijar la hora de su visita con el maestro y la oficina por adelantado, si posible.
2. Dejar niños chicos en casa, para disminuir interrupciones solamente si se han puesto de acuerdo con la maestra/o.
3. El día de su visita, parar por la oficina para reportarse como un visitante y recibir un pase.
4. Cuando en la clase, no comprometer a el maestro en conversaciones que puedan impedir el de supervisar y obrar recíprocamente con los estudiantes.
5. Antes de alejarse de los terrenos de la escuela, favor de pasar por la oficina.

d. Participación de Padres

Se les urge a los padres de involucrarse en uno o más comités de la escuela o del distrito. Estos comités se juntan mensualmente (en casi todo el caso) para planear actividades estudiantiles y programas académicos, para discutir preocupaciones de padres, escolar, para aprobar presupuestos del programa categorico, para aumentar comprensión y habilidades de padres. Sin la participación de padres, nuestros programas extras no podrían existir, y nuestros estudiantes no serían cerca de ser tan exitosos. Noticias tocante juntas y actividades de las actividades en la lista de abajo se mandará a casa regularmente. Los padres que desean en participar pueden ponerse en contacto con la oficina de la escuela para ofrecerse como voluntario o puede normalmente solo llegar al tiempo y lugar anunciado.

* Organización de Padre Maestro (PTO) - Proyectar actividades estudiantiles y levantar fondos para los "extras" necesarios en los sitios escolares.

*Concilio del Sitio Escolar - Determina metas de mejoramiento escolar y da prioridad a gastos de costo reducido para unos programas categorices. (Campus Improvement Plan and District Improvement Plan)

* Concilio Consejero de Padres Migrantes (PAC) – Ayuda en planear programas del distrito para familias agricultoras. Se provee información a los padres tocante programas escolares, recursos de la comunidad, preocupaciones de salud, derechos legales, desarrollo estudiantil, etc.

* Concilio Consejero del Estudiante del Idioma Inglés (LPAC) - Ayuda en planear el programa de asistir a los estudiantes del lenguaje inglés en el sitio escolar y explorar oportunidades para que todos estudiantes aprendan inglés. El LPAC coloca metas del programa Bilingüe o Ingles Como Segundo Idioma y proyecta los gastos de fondos extras proveídos por el estado para este propósito.

Otras oportunidades para participación pueda que se incluyen:

- o Noche de Padres de Todo el Distrito
- o Actividades de Sitio Escolares
- o Noche Familiar de Ciencia
- o Noche Familiar de Matemáticas

- o Noche Familiar de Leer
- o Educación Migrante (MEES)
- o Voluntario de Salón
- o Concilios de Consejeros
- o Voluntario Escolar

Convenio Entre Escuela-Padres-Estudiente

Estimado Padre/Guardián:

Nosotros valorizamos su participación en ayudando a su hijo/a para proveer estudios de alta calidad. Es un esfuerzo para crear y desarrollar una asociación fuerte y responsable que ayuden a los niños/as obtener los niveles académicos altos del Estado. El siguiente convenio ha sido acordado:

Promesa de la Escuela

Nosotros, como personal de la Middle School, prometemos proveer cursos de estudio y instrucción de alta calidad en un ambiente suportado y efectivo para aprender. Ofreceremos conferencias entre padres y maestro y les informaremos con frecuencia acerca del progreso de sus niños/as para mantener comunicación entre padres y maestros. Nuestra meta es que su niño/a tenga éxito Localmente, Estatalmente, Federalmente en acuerdo con los mandamientos educativos que pertenece a cada etapa.

Promesa de los Padres

Como padre de un estudiante en Middle School, prometo aceptar la responsabilidad de ayudar a mi niño/a aprender, vigilando los siguiente: su asistencia a la escuela, asegurar que complete la tarea, limitar el tiempo que emplea viendo televisión, y las actividades de recreo. También participare en el entrenamiento de los padres y tomare parte en las oportunidades de hacer decisiones. Actuare como voluntario tan frecuente come sea posible.

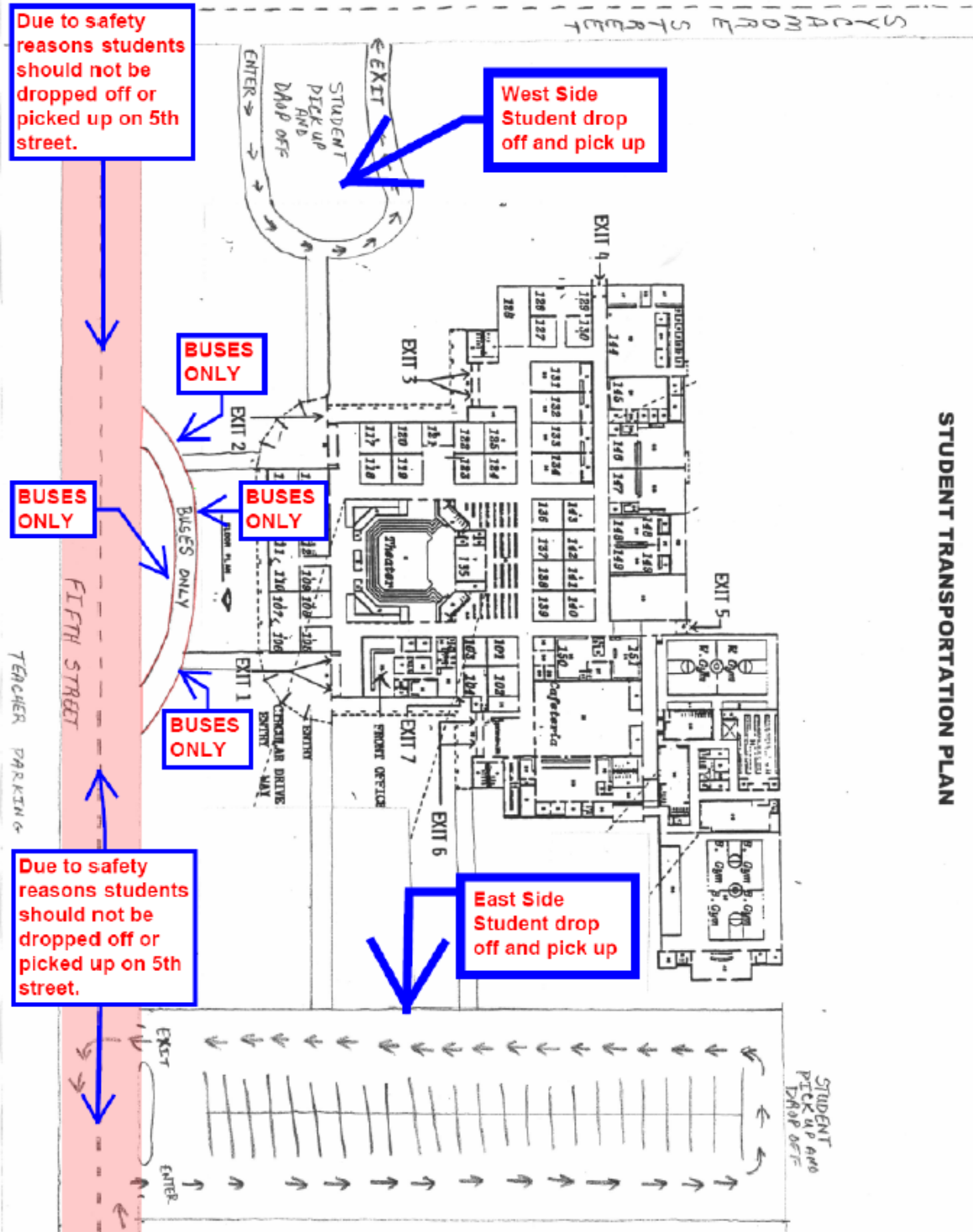
Promesa del Estudiante

El estudiante promete asistir a la escuela regularmente. Completar el trabajo de la escuela, hacer la tarea en la casa en la mejor manera posible. Promete seguir las reglas y tratar a todos con respeto y cortesía. Se va discutir en convenio en conferencias con la maestra. Gracias por su apoyo y participación en la educación de su hijo/a. Para más información, por favor llámeme.

Linda Chavez, Director

linda.chavez@fsisd.net
432-336-4131

FORT STOCKTON MIDDLE SCHOOL DROP OFF AND PICK UP MAP



FORT STOCKTON MIDDLE SCHOOL

Bell Schedule

1st period 8:00 – 8:45 (45)

2nd period 8:50 – 9:35 (45)

3rd period 9:40 – 10:30 (50)

4th period 10:35 – 11:20(45)

5th period / A Lunch

11:25 – 12:10 (45)

6th period / B Lunch

12:15 – 1:00 (45)

7th period 1:05 – 1:50 (45)

8th period 1:55 – 2:40 (45)

9th period 2:45 – 3:30 (45)

Tutorials & Staff PLC's

3:35 – 4:15 (40)

Fort Stockton ISD Bullying/Harassment Policy

Checklist for Responding to Reports of Bullying or Harassment

- Step 1** Obtain details regarding the allegations and ask that they be put in writing (written allegations are not required, however).
- Step 2** Receive or complete the Bullying/Harassment Report. Although bullying reports must be made in a timely manner, unlike other district grievances, there is no time limit on when a bullying complaint can be made.
- Step 3** Verbally notify the parent(s) of the student alleged to have been bullied or harassed (referred to in this toolkit as the “Target Student”) as well as the parent(s) of the alleged perpetrator, that an allegation of bullying has been made and an administrative investigation will be conducted. Assure the parents that they will be kept advised of the outcome.
- Step 4** Take any immediate interim steps that may be necessary to ensure student safety, including but not limited to separating the students, disciplining the student(s), contacting Child Protective (CPS), or other measures.
- Step 5** Gather information and conduct an investigation of the allegations using the Investigation Guidelines. Complete the Administrative Investigation Report to document the investigation. Generally, the investigation should be completed within ten business days. Check policy FFE (local) to confirm the deadlines.
- Step 6** Review and apply the Six Step Analysis to establish whether or not bullying and/or harassment occurred.
- Step 7** Send a copy of the completed Administrative Investigation Report to the Superintendent’s offices, and to any other officials designated to receive such reports.
- Step 8** If necessary, take any corrective measures to stop the bullying and/or harassment and prevent it from recurring, such as disciplinary consequences, student conferences, counseling referrals, schedule changes, a Stay Away Agreement, etc. For other suggested remedial measures, refer to the Ideas and Strategies to Address Bullying/Harassment.

- Step 9** Separately meet with or contact the parents of both the alleged target student and the alleged perpetrator student to notify them of your findings.
- Step 10** Follow up with the parent by sending a letter summarizing the investigation findings and any corrective actions taken.
- Step 11** If warranted, initiate further, long-term corrective measures considered necessary to remedy any deficiencies revealed by the investigation. This may include additional staff training or parent outreach regarding anti-harassment and anti-bullying protocol. For other suggested remedial measures, refer to the Ideas and Strategies to Address Bullying/Harassment.
- Step 12** Monitor (or assign others to monitor) the effectiveness of any corrective actions taken, including follow-up with any student (and parent of student) found to have been the target of harassing or bullying conduct. Document the periodic monitoring in order to ensure the efficacy of any corrective anti-bullying measures taken.
- Step 13** If it is determined that bullying *did not* occur, the investigating administrator must determine if the conduct alleged could constitute prohibited discrimination, harassment, or dating violence under policy FFH. If so, an appropriate, and separate, investigation must be taken under policy FFH (Local), and any necessary corrective actions should be pursued in accordance with that policy.

SIX STEP ANALYSIS TO SEE IF BULLYING/HARASSMENT OCCURRED

A. Reported Conduct

The conduct reported was (check all that apply):

- Written
- Verbal
- Physical
- Electronic

→ *Yes: Proceed to Section B.*

→ *No: The reported conduct does not constitute “Bullying” or “Harassment” under District policy. Go directly to Findings and Follow-Up below.*

B. Where did the Reported Conduct Occur

The reported conduct or expression occurred, in whole or in part:

- on school property,
- at a school-sponsored or school-related activity,
- or in a vehicle operated by the District.

→ *Yes: Proceed to Section C.*

→ *No: The reported conduct does not constitute “Bullying” or “Harassment” under District policy. Go directly to Findings and Follow-Up below.*

C. Accuracy of Allegations

As a result of my administrative investigation, I concluded that the allegations of bullying or harassing conduct are substantially accurate.

→ *Yes: Proceed to Section D.*

→ *No: The reported conduct does not constitute “Bullying” or “Harassment” under District policy. Go directly to Findings and Follow-Up below.*

D. Educational Effect

The reported conduct interfered with the Target Student’s education or substantially disrupted the operation of the school.

→ *Yes: Proceed to Section E.*

→ *No: The reported conduct does not constitute “Bullying” or “Harassment” under District policy. Go directly to Findings and Follow-Up below.*

E. Specific Effects

As a result of my administrative investigation, I concluded that the reported conduct had the following effect(s):

- The Target Student was, or will be, physically harmed
- The Target Student's property was, or will be, damaged
- The Target Student had or has a reasonable fear of damage to self or property
- It is sufficiently severe, persistent or pervasive enough that it (check all that apply):
 - adversely affected the Target Student, or interfered with the Target Student's education or academic performance
 - created an intimidating, threatening, or abusive educational environment for the Target Student.

➔ *Yes: If any of these boxes are checked "Yes" proceed to Section F.*

➔ *No: If none are checked, the reported conduct does not constitute "Bullying" or "Harassment." Go directly to Findings and Follow-Up below.*

F. Motivation

- As a result of my investigation, I concluded that the reported conduct was based on the Target Student's race, color, religion, sex, gender, national origin, or disability.

If this box is checked, the reported conduct is considered "Harassment" under District policy FFH.

- As a result of my investigation, I concluded that the reported conduct exploited an imbalance of power between the Student Perpetrator(s) and the Target Student.

If this box is checked, the reported conduct is considered "Bullying" under District policy FFI.

If both boxes are checked, the conduct is considered both "Bullying" and "Harassment" under District policy.

If neither box is checked, the reported conduct is not considered "Bullying" or "Harassment" under District policy.

FINDINGS AND FOLLOW-UP: Whether or not the reported conduct constitutes bullying, the District should seek to protect all parties from improper conduct and from any retaliation as a result of good faith reporting and/or participation in the investigation of the conduct alleged. Remember to record the determination in the completed Administrative Investigation Report.

If the Conduct is Determined NOT to Constitute Bullying Under Policy FFI: The District should take appropriate actions, if any, considered necessary, in accordance with District policy and the Student Code of Conduct. The parents of the alleged Perpetrator and alleged Target Student should be notified of the investigation findings.

If the Conduct is Determined to Constitute Bullying or Harassment, the District Should Take Appropriate Action(s) as Documented in the Administrative Investigation Report. For suggested actions to address bullying and/or harassment, see the Ideas and Strategies to Address Bullying/Harassment provided with this Toolkit. The parents of the alleged Perpetrator and alleged Target Student should be notified of the investigation findings.

Fort Stockton Independent School District
Bullying/Harassment Report Form
(Policy FFI & FFH)

Campus: _____ Today's Date:

Administrator Receiving Report: _____ Title:

Person Reporting Bullying/Harassing Conduct:

Alleged Target Student's Name: _____ Grade: _____ ID#:

Alleged Perpetrator's Name(s): _____ Grade: _____ ID#:

_____ Grade: _____ ID#:

_____ Grade: _____ ID#:

Name(s) of Witness(es) to Alleged Conduct:

Date(s) of Incident(s): _____ Time of Incident:

Location of Incident:

Description of Incident(s) or Event(s):

Was Incident ever reported to anyone else? → Yes → No

If yes, to whom, when, and what was done:

Other information, including prior incidents or threats:

Receiving School Administrator's Signature: _____ Date:

Additional comments or notes from receiving school official:

**FORT STOCKTON INDEPENDENT SCHOOL DISTRICT
STUDENT RANDOM DRUG TESTING CONSENT FORM**

**FOR THOSE STUDENTS PARTICIPATING OR INTENDING IN EXTRA
CURRICULAR ACTIVITIES**

Student's Full Name **Printed (Last, First, Middle)**

Student ID Number _____ Grade _____

As a parent or guardian of a student enrolled in Fort Stockton ISD, I have read and understood Fort Stockton ISD's policy regarding random student drug testing.

Because my child participates in extracurricular activities, I understand that my child will be asked to provide a urine sample for drug analysis. I consent to such testing as part of the District's drug and alcohol testing policy.

I also understand that while my child cannot be compelled to produce a specimen, the giving of a specimen when requested by the District is a condition of my child's continuing to participate in extracurricular activities.

I understand that if a test of my child's specimen reveals an unexplained presence of drugs, the District will withdraw the privilege of participating in extracurricular activities as described in FNF (LOCAL) Policy. I understand that refusal to submit to a test will have the same consequence as if my child had tested positive.

We (the student and Parents/Guardians) have read and understand the Fort Stockton Independent School District FNF (LOCAL) Policy and the Student Random Drug Testing Consent Form.

We desire that _____ participate in the drug-testing program offered by the District, and we hereby agree for him or her to be subject to its terms. We accept the method of obtaining urine samples, testing, and analysis of such specimens, and all other aspects of the program. We further agree and consent to the reporting of the results as provided in the program.

Signature of Student _____ Date _____

Signature of Parent or Custodial Guardian _____ Date _____

This information and an acknowledgment of this form is located in your students online registration.

FORT STOCKTON INDEPENDENT SCHOOL DISTRICT
FORMA DE PERMISO PARA LAS PRUEBAS AL AZAR PARA EL USO DE DROGAS

**PARA LOS ESTUDINATES QUE PARTICIPAN O ESPERAN PARTICIPAR EN ACTIVIDADES EX-
TRACURRICULARES**

Nombre de Estudiante **Imprimir por favor (apellido, y lo nombre primero)**

Número de identificación del estudiante

Grado

Como el padre o guardián de un estudiante matriculado en el distrito escolar de Fort Stockton, yo he leído y entiendo la política del distrito en cuanto a las pruebas administradas al azar para el uso de drogas.

Debido a que mi hijo participa en actividades extracurriculares, yo entiendo que le pedirán a mi hijo/a que den una muestra de orina para ser analizada para el uso de drogas. Yo doy mi permiso para esta prueba como parte de la política del distrito para las pruebas para el uso de y drogas del distrito.

Yo entiendo que si una prueba de muestra de mi hijo revela una presencia inexplicable de drogas , el Distrito se retirará el privilegio de participar en actividades extracurriculares como se describe en FNF (LOCAL) Política . Entiendo que la negativa a someterse a una prueba tendrá las mismas consecuencias que si mi hijo había dado positivo.

Nosotros (el estudiante y los padres/guardiáns) hemos leído y entendido la Fort Stockton Distrito Escolar Independiente de FNF (LOCAL) Política y la prueba de la droga de Consentimiento Estudiante tomado al azar.

Deseamos que _____ participar en el programa de pruebas de drogas ofrecido por el Distrito, y ponemos de acuerdo para que él o ella para estar sujeto a sus términos. Aceptamos el método de obtención de muestras de orina , pruebas y análisis de dichas muestras , y todos los otros aspectos del programa . También estamos de acuerdo y consentimiento para la comunicación de los resultados según lo dispuesto en el programa.

Firma del Estudiante

Fecha

Firma del Padre/Guardián

Fecha

Aiding Students Who Have Learning Difficulties or Who Need Special Education or Section 504 Services

For those students who are having difficulty in the regular classroom, all school districts and open enrollment charter schools must consider tutorial, compensatory, and other academic or behavior support services that are available to all students, including a process based on Response to Intervention (RtI). The implementation of RtI has the potential to have a positive impact on the ability of districts and charter schools to meet the needs of all struggling students.

If a student is experiencing learning difficulties, his or her parent may contact the individual(s) listed below to learn about the school's overall general education referral or screening system for support services. This system links students to a variety of support options, including making a referral for a special education evaluation or for a Section 504 evaluation to determine if the student needs specific aids, accommodations, or services. A parent may request an evaluation for special education or Section 504 services at any time.

Special Education Referrals:

If a parent makes a written request for an initial evaluation for special education services to the director of special education services or an administrative employee of the school district or open enrollment charter school, the district or charter school must respond no later than 15 school days after receiving the request. At that time, the district or charter school must give the parent a prior written notice of whether it agrees to or refuses to evaluate the student, along with a copy of the *Notice of Procedural Safeguards*. If the school district or charter school agrees to evaluate the student, it must also give the parent the opportunity to give written consent for the evaluation.

Please note that a request for a special education evaluation may be made verbally and does not need to be in writing. Districts and charter schools must still comply with all federal prior written notice and procedural safeguard requirements and the requirements for identifying, locating, and evaluating children who are suspected of being a child with a disability and in need of special education. However, a verbal request does not require the district or charter school to respond within the 15-school-day timeline.

If the district or charter school decides to evaluate the student, it must complete the student's initial evaluation and evaluation report no later than 45 school days from the day it receives a parent's written consent to evaluate the student. However, if the student is absent from school during the evaluation period for three or more school days, the evaluation period will be extended by the number of school days equal to the number of school days that the student is absent.

There is an exception to the 45-school-day timeline. If a district or charter school receives a parent's consent for the initial evaluation at least 35 but less than 45 school days before the last instructional day of the school year, it must complete the written report and provide a copy of the report to the parent by June 30 of that year. However, if the student is absent from school for three or more days during the evaluation period, the June 30th due date no longer applies. Instead, the general timeline of 45 school days plus extensions for absences of three or more days will apply.

Upon completing the evaluation, the district or charter school must give the parent a copy of the evaluation report at no cost.

Additional information regarding special education is available from the district or charter school in a companion document titled *Parent's Guide to the Admission, Review, and Dismissal Process*.

Contact Person for Special Education Referrals:

The designated person to contact regarding options for a student experiencing learning difficulties or regarding a referral for evaluation for special education services is:

Zana Hanson, 336-4040

Section 504 Referrals:

Each school district or charter school must have standards and procedures in place for the evaluation and placement of students in the district's or charter school's Section 504 program. Districts and charter schools must also implement a system of procedural safeguards that includes notice, an opportunity for a parent or guardian to examine relevant records, an impartial hearing with an opportunity for participation by the parent or guardian and representation by counsel, and a review procedure.

Contact Person for Section 504 Referrals:

The designated person to contact regarding options for a student experiencing learning difficulties or regarding a referral for evaluation for Section 504 services is:

Zana Hanson, 336-4040

Additional Information:

The following websites provide information and resources for students with disabilities and their families.

- [Legal Framework for the Child-Centered Special Education Process](#)
- [Partners Resource Network](#)
- [Special Education Information Center](#)

[Texas Project First](#)

Cómo ayudar a aquellos estudiantes que tienen dificultades de aprendizaje o precisan servicios de educación especial o de la Sección 504

Para aquellos estudiantes que tienen dificultades en el salón de clases normal, todos los distritos escolares y las escuelas autónomas de inscripción abierta deben contemplar servicios de tutoría y compensatorios, y otros servicios de apoyo académico o conductual que estén disponibles para todos los estudiantes, incluido un proceso basado en la Respuesta a la Intervención (RtI). La implementación de la RtI tiene el potencial de impactar positivamente en la capacidad de los distritos y escuelas autónomas de satisfacer las necesidades de todos los estudiantes con problemas.

Si un estudiante está experimentando dificultades de aprendizaje, sus padres pueden comunicarse con la(s) persona(s) mencionada(s) más abajo para obtener información sobre el sistema general de remisión o control de la educación general de la escuela para los servicios de apoyo. Dicho sistema vincula a los estudiantes con una variedad de opciones de apoyo, entre las que se encuentra la remisión para que se realice una evaluación de educación especial o una evaluación de la Sección 504 con el fin de determinar si el estudiante necesita asistencia, adaptaciones o servicios específicos. Los padres pueden pedir una evaluación para los servicios de educación especial o de la Sección 504 en cualquier momento.

Remisiones de educación especial:

Si los padres solicitan, por escrito, al director de servicios de educación especial o a un empleado administrativo del distrito escolar o de la escuela autónoma de inscripción abierta que se realice una evaluación inicial para recibir servicios de educación especial, el distrito o la escuela autónoma deben responder dentro de los 15 días lectivos después de haber recibido la solicitud. En ese momento, el distrito o la escuela autónoma deben entregar a los padres notificación previa por escrito respecto de si están de acuerdo o no en evaluar al estudiante, además de enviarles una copia de la *Notificación de salvaguardas procesales*. Si el distrito escolar o la escuela autónoma están de acuerdo en evaluar al estudiante, también deben darles a los padres la oportunidad de prestar su consentimiento por escrito para la evaluación.

Por favor tenga en cuenta que una solicitud para una evaluación de educación especial puede hacerse verbalmente y no necesita hacerse por escrito. Los distritos y escuelas “chárter” deben seguir cumpliendo con todas las notificaciones previas por escrito y los requisitos sobre las salvaguardas procesales de la ley federal para identificar, localizar y evaluar a los niños que se intuya puedan ser niños con alguna discapacidad y que necesite educación especial. Sin embargo, una petición verbal no requiere que el distrito o la escuela “chárter” respondan dentro del periodo establecido de los 15 días escolares.

Si el distrito o la escuela autónoma deciden evaluar al estudiante, deben completar la evaluación inicial y el informe de la evaluación dentro de los 45 días lectivos posteriores al día en que reciban el consentimiento por escrito de los padres para evaluar al estudiante. Sin embargo, si el estudiante se ausenta de la escuela por tres días lectivos o más durante el período de evaluación, dicho período se extenderá la misma cantidad de días lectivos que el estudiante haya faltado.

Existe una excepción al plazo de 45 días lectivos. Si un distrito o una escuela autónoma reciben el consentimiento de los padres para la evaluación inicial entre los 35 y 45 días lectivos previos al último día de clases del año, deben completar el informe escrito y proporcionarles una copia del mismo a los padres, a más tardar, el 30 de junio de dicho año. No obstante, si el estudiante falta a la escuela tres días o más durante el período de evaluación, no se aplica la fecha límite del 30 de junio, sino que se aplica el plazo general de 45 días lectivos más prórrogas por ausencias de tres días o más.

Al completar la evaluación, el distrito o la escuela autónoma deben proporcionar a los padres una copia del informe de evaluación en forma gratuita.

Hay disponible información adicional sobre educación especial del distrito o la escuela autónoma en el documento complementario titulado *Guía para padres sobre el proceso de admisión, revisión y retiro*.

Persona de contacto para las remisiones de educación especial:

La persona designada para contactar en relación con las opciones para un estudiante que experimente dificultades de aprendizaje o en relación con una remisión a evaluación para recibir servicios de educación especial es:

Zana Hanson, 336-4040

Remisiones de la Sección 504:

Cada distrito escolar o escuela autónoma debe tener estándares y procedimientos en vigor para la evaluación y colocación de estudiantes en el programa de la Sección 504 del distrito o la escuela autónoma. Además, los distritos y las escuelas autónoma deben implementar un sistema de salvaguardas procesales que incluya una notificación, una oportunidad para que los padres o tutores examinen los registros relevantes, una audiencia imparcial en la que puedan participar los padres o tutores y en la que haya representación por parte de un abogado, y un procedimiento de revisión.

Persona de contacto para las remisiones de la Sección 504:

La persona designada para contactar en relación con las opciones para un estudiante que experimente dificultades de aprendizaje o en relación con una remisión a evaluación para recibir servicios de la Sección 504 es:

Zana Hanson, 336-4040

Información adicional:

Los siguientes sitios web ofrecen información y recursos para los estudiantes con discapacidades y sus familias.

- [Marco legal del proceso de educación especial centrado en el niño](#)
- [Red de colaboradores y recursos](#)
- [Centro de Información de Educación Especial](#)

[Texas Project First](#)

FORT STOCKTON INDEPENDENT SCHOOL DISTRICT

Terms of Chromebook License

Terms: In order to issue the Chromebooks, Fort Stockton ISD charges a **\$30 non-refundable annual insurance fee** before the student takes possession of the property. Parents and students must comply at all times with the Fort Stockton ISD Parent-Student Chromebook Guidelines and the Fort Stockton ISD Student Handbook and Code of Conduct, including the Student Guidelines for Acceptable Use of Technology Resources. Any failure to comply may cause the termination of the student's rights of possession immediately, and Fort Stockton ISD may repossess the Chromebook.

FORT STOCKTON ISD PROVIDES THE CHROMEBOOK "AS-IS". FORT STOCKTON ISD MAKES NO WARRANTIES, EXPRESSED OR IMPLIED, OF MERCHANTABILITY, MARKETABILITY, FITNESS FOR A PARTICULAR PURPOSE OR OTHERWISE, EXCEPT AS SET FORTH HEREIN. ANY IMPLIED WARRANTIES ARE EXPRESSLY DISCLAIMED AND

EXCLUDED.

Title: At all times, the legal title to the Chromebook belongs to Fort Stockton ISD. Your license to possess and use the Chromebook is limited to and conditioned upon your full and complete compliance with the Parent-Student Chromebook Guidelines, the Fort Stockton ISD Parent- Student Chromebook Payment Authorization (which is sent home on the first day of school) and the Fort Stockton ISD Student Handbook and Code of Conduct, including the Student Guidelines for Acceptable Use of Technology Resources (which is available on the district's website).

Electronic resources owned by the District should not be released to anyone including, but not limited to, law enforcement agencies. The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to violations of computer crime laws. Contents of e-mail and network communications are governed by the Texas Public Information Act; therefore, proper authorities will be given access to their content.

Loss or Damage: If the Chromebook is damaged, lost, or stolen, you are responsible for the reasonable cost of repair or its fair market value on the date of loss. Loss by theft of the property must be reported to School Resource Officers (SRO) within 48 hours. If the incident occurs on the weekend or school holiday, a report must be filed within 48 hours of returning to school. Failure to report the theft or loss will result in the parent or guardian, or a student 18 years or older, being responsible for the replacement of the Chromebook at fair market value. A table of estimated pricing for a variety of repairs is included later in this document, the Parent-Student Chromebook Guidelines. High school seniors must clear all records and pay all fees before participating in graduation ceremonies. If a Chromebook is reported stolen and then recovered, the School Resource Officer (SRO) or reporting agency must be notified immediately to close the police report.

Repossession: If you do not fully comply in a timely manner with all terms defined in these Guidelines and/or the Student-Parent Chromebook Payment Authorization, including the timely return of the property, Fort Stockton ISD shall be entitled to declare you in default, revoke your license to use and possess the Chromebook, and take steps to regain the Chromebook.

Duration of Agreement: Your license to use and possess the Chromebook terminates no later than the last day of the school year, unless earlier terminated by Fort Stockton ISD, or upon withdrawal from the district.

Appropriation: Your failure to return the Chromebook in a timely manner will be considered unlawful appropriation of Fort Stockton ISD property.

Usage and Maintenance Fee:

- Students will pay a **non-refundable annual insurance coverage fee of \$30.00** online credit card payment or \$30.00 cash/check/MO payment.
- Students will pay the fee before, or when, taking possession of the Chromebook.
- Students will be charged the Fair Market Value of the Chromebook if lost, damaged, or vandalized. (See Fair Market Value Chart below.)
- Seniors must clear all records and pay all fees before participating in graduation.

- Students/Parents are responsible for cost of repair for damaged Chromebooks.

Insurance covers one Chromebook against accidental damage, theft, flood, fire, natural disasters, and vandalism. The deductible is \$50. The term of coverage is 10 months. Deductible applies to each claim filed. If repair is less than the deductible, the parent, guardian, or student over the age of 18 will pay the lesser charge.

Fair Market Value:

Fair market value will be determined based on the age of the Chromebook at the time of theft or loss.

Fair Market Value Chart	
Age of Chromebook	Value
Year 1 or less	\$269.00
Year 2	\$219.00
Year 3	\$199.00
Year 4	\$169.00

Financial Hardships: Based on TEC 11.158, the school district may require payment of a reasonable fee, not to exceed the actual annual maintenance cost for the use of musical instruments, technology, and uniforms owned or rented by the district.

If this fee creates a financial hardship on the student or parent in obtaining a Chromebook, please contact the campus administrator or counselor about payment options.

Upon proof of financial hardship, the administration may elect to:

- Create a payment plan for the student to pay out fees over time; or
- Reduce the fee if the student qualifies for free or reduced lunch.

Financial hardships do not apply to insurance premiums. Insurance premiums must be paid in full at time of possession of the Chromebook.

FORT STOCKTON ISD PARENT-STUDENT CHROMEBOOK GUIDELINES

Use of Computer and Chromebooks on Network: Fort Stockton ISD is committed to the availability of technology resources for student work. If a student is experiencing problems with his or her Chromebook, the student should be able to continue with class work. To assist in these situations, Fort Stockton ISD is providing the following:

Network Student Drives: The students will have a network drive set up from their login. Students can save important items on this network drive, keeping a backup that they can access from anywhere on the network.

Internet Safety: There are many sites on the Internet that can be potentially dangerous to minors. Fort Stockton ISD makes every effort to block these sites while the students are on the district and other networks by using security software loaded onto the student Chromebook. Students are in violation of district policy if they access these sites through proxies or deactivate or bypass the security software. Parents may want to further restrict their home access. For more information about Internet safety, you may go to www.isafe.org.

GENERAL CHROMEBOOK RULES

Inappropriate Content

- Inappropriate content will not be allowed on Chromebooks. (See Student Guidelines for Acceptable Use of Technology Resources, www.fsisd.net)
- Presence of weapons, pornographic materials, inappropriate language, alcohol, drug, and/or gang related symbols or pictures will result in disciplinary actions.
- A \$15 reimaging charge to remove the above items from a Fort Stockton ISD Chromebook may apply.

Sound

- Sound will be muted at all times unless permission is obtained from the teacher for instructional purposes.

Deleting Files

- Students should not delete any folders or files that they did not create or that they do not recognize.
- Deletion of certain files will result in a computer failure and will interfere with the students' ability to complete class work.
- A \$15 reimaging charge to correct system files may apply.

Music, Games, or Programs

- Music and games may not be downloaded or streamed over the Internet. This may be a violation of copyright laws.
- All applications loaded on the system must be district approved
- A \$15 reimaging charge to remove any unapproved software or files may apply
- No Loaning or Borrowing Chromebooks
- Do NOT loan Chromebooks or other equipment to other students
- Do NOT borrow a Chromebook from another student
- Do NOT share passwords or usernames with others
- Chromebooks are required each day in class
- Students are required to bring fully charged Chromebooks to class
- Students may swap out a battery at the technology office if it does not hold a charge
- Acceptable Use [Board Policy CQ (LOCAL)]

ACCESS TO THE DISTRICT'S TECHNOLOGY RESOURCES IS A PRIVILEGE, NOT A RIGHT. NONCOMPLIANCE MAY RESULT IN SUSPENSION OF ACCESS OR TERMINATION OF PRIVILEGES AND OTHER DISCIPLINARY ACTION INCONSISTENT WITH DISTRICT POLICIES. VIOLATIONS OF LAW MAY RESULT IN CRIMINAL PROSECUTION AS WELL AS DISCIPLINARY ACTION BY THE DISTRICT.